

MINUTES
October 9, 2014
REGULAR COUNCIL MEETING
6:00 P.M.

Town of Edisto Beach
Town Hall
2414 Murray Street
Edisto Beach, SC 29438

Present: Burley L. Lyons, Mayor, Jane S. Darby, Mayor Pro Tempore, Pete Anderson, Susan Hornsby and Patti Smyer, Council Members; *Quorum of Council Present.*

Mayor Lyons welcomed guests and thanked all who served the Town of Edisto Beach.

Council Session opened with a word of prayer by Mayor Lyons who also led those present in the *Pledge of Allegiance.*

Approval of Minutes

Councilwoman Darby moved to approve the Regular Council Meeting Minutes from September 11, 2014. Councilwoman Smyer seconded the motion, which passed unanimously.

Proclamations and Presentations

A. 2014-R23 Safety Policy Resolution – Councilwoman Smyer moved to approve the Safety Policy Resolution, seconded by Councilwoman Darby. The motion was unanimously approved.

B. 2014-26 Earthquake Awareness Week Proclamation – Councilwoman Darby moved to approve the proclamation declaring the week of October 12 – 18 as Earthquake Awareness Week, seconded by Councilwoman Hornsby. Councilwoman Darby told those in attendance that there would be an earthquake drill at Town Hall at 10:16 a.m. on Thursday, October 16, 2014. The motion was unanimously approved.

Old Business

A. Second Reading of Ordinance 2014-19 to Enact and Establish a Temporary Moratorium on the Issuance and Approval of Building Permits and Record Plats for the Big Bay Creek and Scott Creek Property Owners sewer line project in the Town of Edisto Beach for (1) New or Additional Connections for Properties Situated Inside the Municipal Boundaries to the Town Sewer System through the Big Bay Creek and Scott Creek Property Owners sewer line project and (2) Additions to Existing Structures that access the Town Sewer System through the Big Bay Creek and Scott Creek Property Owners sewer line project if additional sewer capacity would be required for the addition –
Councilwoman Darby moved to approve the second reading of Ordinance 2014-19 and to have

URS evaluate the issue and recommend solutions to the problem. Councilwoman Hornsby seconded the motion, which passed unanimously.

B. Beach Nourishment Fund Raising Campaign – Mayor Lyons announced he would speak with potential committee members and be ready to appoint them prior to the November Council meeting on November 13, 2014.

C. Capital Project Sales Tax Referendum - There will be a meeting on this issue October 14 at 6:00 p.m. at the Walterboro Hampton Auditorium. The capital project sales tax referendum will be decided by Colleton County voters on November 4. A sample ballot and other information is available on the Town's website and the Council meeting.

New Business/Appearances

A. Fiscal Year 2013-2014 Audit – Eve McCoy, CPA, LLC presented her findings to Council for the period July 1, 2013 – June 30, 2014. Ms. McCoy referred to the management discussion and analysis portion of her report, noting that the Town's bond rating had increased by three levels. This upgrade is based on Standard and Poors' view of the Town's good financial management practices. It reflects a very strong economy with a large seasonal population fluctuations, strong management conditions, good financial management policies, very strong budgetary flexibility with available reserves of 100% of general fund expenditures, very strong budgetary performance within a diverse revenue profile, very strong liquidity providing very strong cash to cover both debt service and expenditures and strong debt and contingent liabilities profile. This resulted in a rating of AA+. Ms. McCoy commended the Town Administrator and staff for this accomplishment. The water and sewer fund showed a profit, and met the bond covenants. In the general fund, the net change in fund balance was \$82,000. Ms. McCoy reminded Council that for the year 2015, unfunded liability on retirement will have to be submitted.

B. Special Event Application, Town of Edisto Beach, Trick or Treat at the Creek – Councilwoman Smyer moved to approve the application for the Trick or Treat at the Creek to be held at Bay Creek Park on October 31, 2014 from 6:00 – 8:00 p.m. Councilman Anderson seconded the motion, which passed unanimously.

C. Special Event Application, Edisto Chamber of Commerce, 2014 Fall Festival – Councilwoman Darby made a motion to approve the application for the 2014 Fall Festival to be held on Saturday, October 18, 2014 from 10:00 a.m. – 4:00 p.m. in front of Palmetto Plaza. A section of Jungle Road will be closed for the event. Councilman Anderson seconded the motion, which passed unanimously.

D. Award of Bids

- 1. RFP 2014-07 Garbage Container roll out/roll in** – No bids were received.

2. RFP 2014-08 GPS Fleet Tracking Solution – Councilwoman Darby moved to award RFP 2014-08 to the lowest bidder and have the Mayor execute the agreement. Councilwoman Smyer seconded the motion, which was approved unanimously.

3. RFP 2014-09 6” Water Mains Across Jungle Road – The bids on this project were higher than expected and as a result, will be rebid, to be combined with the Jungle Shores water line project.

4. RFP 2014-10 Valve Insertion Project – Councilwoman Smyer moved to award RFP 2014-10 to Abdellah Services and approve the Mayor to execute the contract. Councilwoman Darby seconded the motion, which was approved unanimously.

5. RFP 2014-11 Water Distribution Supervisory Control and Data Acquisition System (SCADA) – This project will be rebid.

E. Special Council Meeting November 12, 2014 at 11:00 a.m. – Councilwoman Hornsby moved to approve a special meeting for November 12, 2014 after the work session to discuss upcoming events and the funding of events. Councilwoman Darby seconded the motion. Councilwoman Smyer pointed out that the reason the meeting and work session were on Wednesday the 12th instead of Tuesday the 11th is because the 11th is a holiday so the work session was moved to Wednesday. Councilwoman Darby asked if the parties involved had been invited to the meeting and the Municipal Clerk indicated they had. Mayor Lyons called for a vote and the motion was approved unanimously.

F. Council Goal Setting Retreat February 19, 2015 - Councilwoman Darby moved to approve the annual goal setting retreat for Thursday, February 19, 2015 from 10:00 a.m. until 2:00 p.m. at Town Hall. Councilwoman Smyer seconded the motion, which was approved unanimously.

G. First Reading of Ordinance 2014-24 to Amend Section 10-37 of the Town’s Code to Adopt Subsection (j) regarding shovels on the beach – Councilwoman Hornsby moved to defer any action and ask the Beachfront Management Committee to look at amending the ordinance and come back to Council within 60 days with suggestions. Councilwoman Smyer seconded the motion, which passed unanimously.

Committee Vacancies

A. Construction Board of Adjustments and Appeals – There are currently five vacancies and one application received for this Committee. Councilwoman Darby moved to approve continuing to advertise for the vacancies and accept the application of Robert Sandifer. Councilwoman Smyer seconded the motion, which was approved unanimously.

B. The Image and Design of Edisto (TIDE) Committee – The terms of Polly LaRosa and Tommy Sandel expire in October. Councilwoman Smyer moved to approve advertising the two vacancies. Councilwoman Hornsby seconded the motion, which was approved unanimously.

Departmental Reports and Committee Updates

Administration

Iris Hill, Town Administrator, gave the Financial Report for the month of September, 2014

	Received	Spent
General Fund	17.00%	25.06%
Water Fund	16.21%	24.73%
Wastewater Fund	17.67%	25.07%

Building

Patrick Brown, Building Codes Official, gave the report for the month of September, 2014.

	Sept-13	Sept-14	YTD
Business/Rental License Fees	\$1,385.50	\$1,320.15	\$6,433.65
New Construction Permits	1	1	3
Other Permits	37	20	53
Permit Fees	\$4,332.00	\$3,359.50	\$11,384.50
Inspections	56	68	173
Bay Creek Park	\$1,035.00	\$945.00	\$5395.00

The Building Department is still taking applications for a Permit Tech/Business License Clerk.

Fire

Fire Chief Denney Conley gave the report for September 2014.

Calls	Sept-13	Sept-14	YTD
Medical	28	14	107
Fire-related	5	8	15
Public Assistance	18	51	213
Beach Wheel Chairs	10	9	55
Water Rescue		0	8

The ISO inspection has been completed and the results should be known in three to four months.

Police

Police Chief Bill Coffey gave the report for September 2014.

	Sept-13	Sept-14	YTD
Citations	34	25	84

Speeding	30	16	40
Warnings	75	96	372
Alarm Calls	11	14	38
Calls for 2 or More Officers	7	10	37
Miles Patrolled	7,768	8,990	24,968
Assaults	0	0	4
Larcenies	5	3	27
Burglaries	0	0	2
Incidents & Calls for Service	75	99	410
Golf Cart Violations	0	4	9
Domestic Violence Calls	0	0	0
Property Checks	1,581	2,193	5,391
Open Container	0	0	7
D.U.I.	0	0	2
CDV Arrest	0	0	0
Disorderly Conduct	0	3	6

Utilities

Utilities Director Bob Doub gave the report for September 2014.

	Sept-13	Sept-14	YTD
Pumped MG Water	20.88	15.66	65.37
Treated MG Wastewater	3.16	3.73	17.94
Water Line Repairs	9	3	11
Work Order Repairs	121	109	364

Public Works

Bob Doub, Public Works Director, gave the report for September 2014.

	Sept-13	Sept-14	YTD
Mowed Acres	89.14	106	246
Cleaned Ditches	5,284ft	5,495ft	15,043ft
Roll Carts Delivered	18	13	43

The Public Works Department has started installing the new DOT-approved signs along Palmetto Boulevard.

Chamber of Commerce

Dan Carter, Executive Director for the Edisto Chamber of Commerce, gave the report for September 2014.

- Both With These Hands Gallery and Palmetto Gallery have events going on the weekend of October 11th
- The Art Guild Show and Sale will be Saturday, October 11, and the Art Guild play will be Friday, October 10th and Sunday, October 12th.
- The Home Tour will be Saturday, October 11th.
- October 25, 2014 is the Edisto Island Almost Bluegrass Festival.
- Trick-or-Treat at the Creek will be Friday, October 31st from 6:00 – 8:00 p.m. at Bay Creek Park

Mr. Carter relayed information to Council about the Shrimp Fest. A \$500 package from Edisto True Value and BiLo was donated, and to win, you had to submit information. Fifty-four percent of attendees were from South Carolina, excluding Edisto Beach. Eighty-seven percent were tourists. Most of the visitors to the Shrimp Fest heard of the event by print ads or the website. Councilwoman Darby congratulated Mr. Carter on his work in getting the word out on the Library.

Public Comment Period

No one was signed in to speak.

Adjournment

Councilman Anderson made a motion to expand the Beachfront Management Committee from three to five members, and to advertise the vacancies, and put it on the agenda for November 2014. Councilwoman Darby seconded the motion, which passed 4 – 0 due to Councilwoman Smyer's departure prior to Committee reports.

Councilman Anderson moved to adjourn the meeting, seconded by Councilwoman Darby. The motion passed 4 - 0.

The media/public was duly notified of the date, time and location of the Council meeting on Friday, October 3, 2014.

APPROVED BY TOWN COUNCIL



Deborah Hargis, Municipal Clerk
November 13, 2014