The Edisto Beach Comber

TOWN OF EDISTO BEACH NEWSLETTER, EDISTO BEACH, SOUTH CAROLINA (843) 869-2505

March 2014 - website: www.townofedistobeach.com

MONTHLY MEETINGS

TIDE Committee	04/02	10:00 am
Council WkSess	04/08	10:00 am
Municipal Court	04/10	2:00 pm
Town Council	04/10	6:00 pm
PC WkSess	04/16	4:00 pm
ZBA Meeting	04/21	5:00 pm
Plann Comm	04/22	5:00 pm

2014 TOWN COUNCIL GOALS

- Beach Management and Preservation
- Water Quality/Quantity & Sewer
- Flood Insurance
- Staff Priorities
- Beautification
- Legislative Involvement

HOLIDAY CLOSING







In observance of Good Friday, Town Hall will be closed Friday, April 18th.

RENTING YOUR EDISTO BEACH VACATION HOME?



An annual rental business license is required if you receive rental income from your property. The license is required whether property is for rent by owner or if rented through a rental agency. Your agency does not automatically pay this fee for you, so please check with your agency or Town Hall to obtain an application. Applications are based on the calendar year and expire December 31 each year. Also, if you rent your home you are required to have at least 2 garbage cans. The Town collects a Local Accommodations Tax Fee for short term rentals; contact Town Hall for details.

TARGET SCHEDULE FOR CONCLUDING ORDINANCE REVISIONS

Revised: 3/26/2014

- 1. Electronic versions of changes provided to all Commission members Fri, Feb 14th COMP
- 2. Hard copies of revisions provided to all Commission members Tue, Feb 19th COMP
- 3. Subcommittee review of edits and PowerPoint presentation finalized Wed, Apr 2nd
- 4. Legal review completed by Town Attorney (process can begin Feb. 20th) Mon., Apr 7th
- 5. Any additional revisions made to packets and given to full Commission Wed, Apr 9th
- 6. PP presentation made to full Commission (1 hour prior to worksession) Wed, Apr 16th
- 7. Commission decision made on approval of revisions (regular meeting) Tue, Apr 22nd
- 8. Notice to EBCH, EBPOA, and Edisto News soliciting written questions/concerns Wed, Apr 23rd (to include PowerPoint, current version, revisions w/ and w/o change tracking)
- 9. Presentation made to Council and public (special meeting) Wed, May 14th
- 10. Any concerns voiced by Council or public addressed in PC worksession Wed, May 21st
- 11. Action taken in PC regular meeting on items discussed in worksession Tue, May 27th
- 12. Proposed revisions considered by Council in 1st reading at their regular mtg. Thu, Aug 14th

NOTES:

	The	tin	ning	of	St	eps	9	and	12	is,	of	course,
su	bject	to	the	will	of	Tow	'n	Coun	cil.			

□ The	e time ga	ap be	tween S	tep:	s 11 a	and 12 al	lows
Town	Council	two	months	to	fully	consider	the
propo	sed revis	sions.					

EDISTO RECIPES



Green Velvet Cupcakes

- 1 German chocolate cake mix with pudding
- 1 cup sour cream
- ½ cup water
- ¼ cup unsweetened cocoa powder
- 1/4 cup vegetable oil
- 1 bottle green food color
- 3 eggs
- 2 tsp vanilla extract
- 1 container cream cheese frosting

Preheat oven to 350°. Beat cake mix, sour cream, water, cocoa powder, oil, food color, eggs and vanilla in large bowl with electric mixer on low speed just until moistened and then 2 minutes on medium speed.

Pour batter into 24 paper-lined muffin cups, filling each cup 2/3 full. Bake 20 minutes or until toothpick inserted in center of cupcake comes out clean. Frost with cream cheese frosting and enjoy.

ARTS & CRAFTS SHOW & SALE

The Edisto Chamber of Commerce is sponsoring *The Edisto Art Guild* Arts and Crafts Show and Sale. For vendor information or applications call 869-3867.





Saturday, April 19th 10:00 am to 4:00 pm The Edistonian General Store 406 Highway 174

GARBAGE PICK-UP

Twice weekly (Monday and Friday) garbage service will resume April 7th.



Garbage containers must be placed at the curbside no later than 6:00 am on the morning of pick-up. Please remember to roll your cart back to your house after pick-up.

Yard debris will continue to be picked up on Tuesday.

Yard debris is defined as material resulting from **normal and routine yard maintenance.**Normal and routine yard maintenance means mowing and raking, shrubbery prunings, pick-up of fallen limbs and fronds, and other activities related to the routine and ongoing maintenance of lawn and associated shrubbery. The term **does not** include tree cuttings or pruning. Yard debris shall be placed in neat piles at curbside adjacent to owner's property or at the property line nearest the street with the following limitations:

- **a.** Materials are not to be placed on an adjoining lot whether vacant or otherwise.
- **b.** Leaves, pine straw, pampas and grass clippings, small shrubbery clippings, etc., must be placed in sturdy bags or other suitable containers. Such loose material placed at the curb will not be collected.
- **c.** Brush, limbs, and shrubbery trimmings shall:
 - 1. Be no more than six inches in diameter.
- 2. Be no more than five feet in length with all small limbs trimmed from larger limbs.
 - 3. Weigh no more than 30 pounds each.

YARD DEBRIS

The remainder of large piles of yard debris that can't be picked up in a 15 minute timeframe can either be disposed at the Convenience Station by the owners or will be picked up at a later date. Owners who have contractors maintain their property should have the contractors remove the debris from that property.



The Non-Denominational Easter Sunrise Service will be held in the Pavilion Parking lot beginning at 6:30 am Easter morning, Sunday, April 20th.

MINUTES February 13, 2014 REGULAR COUNCIL MEETING 6:00 P.M.

Present: Burley L. Lyons, Mayor, Jane S. Darby, Mayor Pro Tempore, Pete Anderson, Susan Hornsby and Patti Smyer, Council Members; *Quorum of Council Present.*

Mayor Lyons welcomed guests and thanked all who served the Town of Edisto Beach.

Council Session opened with a word of prayer by Councilwoman Hornsby, who also led those present in the *Pledge of Allegiance*.

Approval of Minutes

Councilwoman Darby moved to approve the Regular Meeting Minutes of January 9, 2014. Councilwoman Smyer seconded the motion, which passed unanimously.

Proclamations and Presentations

- **A. Service Awards** At the Council Worksession on February 11, 2014, Mayor Lyons presented Walter Hutchinson from the Public Works Department with a fifteen year service award. Iris Hill, Town Administrator, was presented with a five year service award.
- **B. Starfish Awards** Mayor Lyons presented the following Starfish Awards: to Kyle Cahill for bidding and ordering supplies for the Fire Department and the Volunteer Fire Department; Linda Hoff for streamlining the Fire Department's duplicate efforts; Trae Wright for implementing phone texting for fire calls and Billy Callahan for preparation for the Christmas Parade.

Old Business

- A. Second Reading of Ordinance 2014-03 to Suspend Section 82-1(b) of the Code of Ordinances with Regard to the Current Water and Sewer Bill Due from Plantation Grille to Allow for a Repayment Agreement Mr. Leland Vaughan has asked for special consideration for the current water and sewer charges for the Plantation Grille. He would like to pay the bill over the first six months of 2014 with equal payments. Councilman Anderson moved to approve the second reading of Ordinance 2014-03, seconded by Councilwoman Smyer. The motion passed unanimously.
- **Progressive Design Build Procurement** for Water Supply and Quality - On September 12, 2013, Council directed "staff to issue a request for qualifications to solicit those who might be able to qualify to do a comprehensive study that can be stopped at any point in the process to look at water supply, water quality and water delivery systems". Staff completed the draft and asked the Water and Sewer Committee for input regarding the scope of work from the Engineer. The Water and Sewer Committee asked staff to seek direction from the new Council prior to proceeding. Councilwoman Darby moved to ask the Water and Sewer Committee to meet with Mr. Doub prior to the March 13, 2014 Council Meeting to prioritize those steps which need to be looked at longrange and give Council more direction to narrow the scope of the RFQ. Councilwoman Smyer seconded the motion. Councilwoman Smyer cited the referendum this past June, in which half of those voting voted not to proceed in this direction, indicating the need to pursue different options. The motion passed unanimously.

New Business

- **A. Six Month Budget Adjustments** Councilwoman Smyer moved to approve the adjustments to the Fiscal Year 2013-14 approved budget. Councilwoman Darby seconded the motion, which passed unanimously.
- **B.** Special Event Application for the Edisto Beach Road Race The Edisto Chamber of Commerce submitted an application for the Edisto Beach Road Race to be held on March 15, 2014 from 8:00 a.m. to 10:30 a.m. Councilwoman Darby made a motion to approve the Chamber's application. Councilman Anderson seconded the motion, which was approved unanimously.
- C. Special Event Application for the Edisto Marina Governor's Cup Billfishing

Tournament – The tournament will be held July 23 – 26 from 12:00 p.m. – 10:00 p.m. (11:00 p.m. on weekends). Councilwoman Smyer moved to approve the application but exclude the waiving of park fees requested by the applicant. Councilman Anderson seconded the motion, which passed unanimously. Councilwoman Darby recused herself on this issue due to conflict of interest.

- **D.** Special Event Application for the 4th Annual Edisto Eats Festival and Ultimate Chef Competition Edisto United submitted an application for the 4th Annual Edisto Eats Festival and Ultimate Chef Competition to be held on March 15, 2014 from 12:00 p.m. until 6:00 p.m. in the McConkey's parking lot. Councilwoman Darby moved to approve the application, seconded by Councilwoman Hornsby. The motion passed unanimously.
- RFQ 2013-04 Beach Stabilization -E. Reguest for Qualifications 2013-04 Stabilization was issued on August 1, 2013 and received on October 1, 2013. Two proposals were received: Applied Technologies and Management, Inc. and Coastal Science and Engineering, Inc. (CSE). On January 15, 2014, the Beachfront Management Committee heard presentations from the two firms and selected CSE as the most qualified to perform the permitting and management oversight for the proposed beach stabilization project in 2016. Councilwoman Darby moved to approve to award the project to CSE and authorize the Town Administrator to negotiate an agreement and the Mayor to execute the agreement. Councilwoman Smyer seconded the motion. Councilwoman Smyer noted her support of the timeliness of the motion since the permitting process will be lengthy. The motion passed unanimously.
- F. Resolution 2014-R04 to support the suspension of Agricultural Surface Water Withdrawal Registration #021R025 from the Edisto River - Mayor Lyons informed those in attendance that a Michigan-based agricultural firm (Walther Farms) is currently drawing 9.6 million gallons of water from the Edisto River. Councilwoman Darby moved to approve Resolution 2014-R04. Councilwoman Smver seconded the motion, which passed unanimously.

Planning Commission

A. 140 Jungle Road – Island Bikes and Outfitters – Storage Room Addition – Mr. Edward C. Carson, III of Slo-Boat Construction, on behalf of Island Bikes and Outfitters, submitted an application to construct a storage

room addition located in the C-3 district. The application was reviewed by the building department and is in order. The item was unanimously approved by the Planning Commission. Councilwoman Smyer moved to accept the application. Councilman Anderson seconded the motion, which passed unanimously.

Accommodations Tax Advisory Board

- A. Town of Edisto Beach Police Department - Beach Patrol 2014 - \$20,000 - The ATAX Board unanimously approved the funding request of \$20,000 for the 2014 Beach Patrol. Councilwoman Darby moved to approve the request, seconded by Councilman Anderson. Councilwoman Smyer requested conversation take place between Council and the Department about Beach Councilwoman Hornsby voiced concern on the number of wheels on the beach. Police Chief Bill Coffey stated that Beach Patrol is on the agenda for the upcoming Council retreat on February 20, 2014. The motion to approve \$20,000 in ATAX funds for the 2014 Beach Patrol passed unanimously.
- **B. Town of Edisto Beach Fire Department Beach Wheel Chair Storage Building Enclosure \$5,500** The ATAX Board unanimously approved the funding to enclose the wheel chair storage building in the amount of \$5,500. Councilwoman Darby moved to approve the request made by the Edisto Beach Fire Department. Councilman Anderson seconded the motion, which passed unanimously.
- C. Town of Edisto Beach Fire Department Beach Wheel Chair Parts Storage Locker \$1,057.30 The ATAX Board unanimously approved the request for \$1,057.30 for the beach wheel chair parts storage locker. Councilwoman Smyer moved to approve the request of the Fire Department in the amount of \$1,057.30. Councilman Anderson seconded the motion, which passed unanimously.
- D. Edisto Marina Governor's Cup Billfishing Tournament - \$11,000 plus park fees waived - The ATAX Board approved funding in the amount of \$3,800 by a vote of 3(White, Watkins and Vincent) to 2 (Andrews, Salley) for the SCDNR Harry Hampton Edisto Marina Cup Governor's Billfishing Tournament. Councilman Anderson moved to approve \$11,000 in ATAX funds without waiving fees for Bay Creek Park. The motion died due to lack of a second. Councilwoman Smyer moved to approve \$10,000 for the Governor's Cup and that the fees for Bay Creek Park be paid from that amount.

Councilman Anderson seconded the motion. Councilwoman Hornsby asked about advertising fees. Becca Jones explained that both amounts Councilwoman Hornsby was asking about were for advertising in different places for the current year's event. Councilwoman Smyer explained the amount she moved to approve was the same amount that was approved last year (\$7,800) plus Bay Creek Park rental fees (\$2,200). The motion passed 3 -1, with Councilwoman Hornsby dissenting and Councilwoman Darby recusing herself due to conflict of interest.

Committees

A. Accommodations Tax Advisory Board Vacancy – Hospitality/Lodging – Alex Pournelle has resigned from the ATAX Board. Councilwoman Darby moved to request the Town Administrator advertise the vacancy on the ATAX Board. Councilman Anderson seconded the motion, which passed unanimously.

<u>Departmental Reports and Committee</u> Updates

Administrator Iris Hill presented the finance report for January 2014.

	Received	Spent
General Fund	64.31%	59.40%
Water Fund	79.23%	61.18%
Wastewater Fund	75.50%	53.03%

Building Department

Codes Administrator Patrick Brown gave the report for January 2014.

	Jan -13	Jan- 14	YTD
Business/Rental License Fees New	\$17,572	\$15,696	\$33,597
Construction Permits	0	0	7
Other Permits	30	19	135
Permit Fees	\$3,226	\$3,253	\$32,826
Inspections	70	67	363
Bay Creek Park	0	0.00	\$5,800

Mr. Brown reported that there are currently eleven houses under construction, and one under review.

Police Department

The January 2014 report was given by Police Chief Bill Coffey.

	Jan-	Jan-	
	13	14	YTD
Citations	17	9	267
Speeding	11	8	228
Warnings	32	33	539
Alarm Calls	7	20	132
Calls for 2 or More	_	_	
Officers	3	9	85
Miles Patrolled	4,072	7,745	56,401
Assaults	0	0	4
Larcenies	0	1	38
Burglaries	0	0	3
Incidents & Calls for			
Service	58	87	642
Golf Cart Violations	1	0	2
Domestic Violence	_	_	_
Calls	0	0	0
Property Checks	1,826	2,274	14,295
Open Container	0	0	1
D.U.I.	11	0	0
CDV Arrest	0	0	0
Disorderly Conduct	0	1	7
Animal Control Call	0	4	16

Fire Department

Chief Conley gave the Fire Department report for January 2014.

Calls	Jan- 13	Jan- 14	YTD
Medical	14	3	190
Fire-related Public Assistance/Misco	1 la	6	39
neous	10	51	319
Beach Wh Chairs	neel 2	2	79

Councilman Anderson asked Chief Conley if those in Jeremy Cay could use the wheel chairs, and Chief Conley said they could. The Fire Department's Fire Truck Board has narrowed the choices to two trucks and will make their final decision in the near future. New uniforms, emblems and badges have been delivered.

Two officers have completed Standardized Field Sobriety testing and are now certified.

<u>Utilities Department</u>

Patrick Brown gave the Utilities Department Report for January 2014.

		Jan- 13	Jan- 14	YTD
Pumped	MG			
Water		8.82	10.11	117.84
Treated	MG			
Wastewater		2.669	2.63	32.08
Water	Line			
Repairs		4	2	22
Work Order	s	127	196	793

Roto-Rooter vacuumed and pressure washed the Town's thirteen lift stations. Joe Rafalowski and Patrick Zemp attended Basic Water Distribution class and passed their "D" level exams.

Public Works Department

Patrick Brown gave the report from the Public Works Department for the month of January 2014.

	Jan- 13	Jan- 14	YTD
Mowed Acres	29	0	332
Cleaned Ditches	1	7551 ft	44,493
Roll Carts Delivered	36	5	53

Chamber of Commerce

The Chamber report was given by Dan Carter, Chamber Director.

- On February 11th at Pressley's, the first preliminary round of the Ultimate Chef Competition was held. Chef Ryan Bouknight of Grover's was the winner.
- The second preliminary will be held February 25th.
- The winner of the second preliminary will meet Chef Ryan in the finals on March 15, 2014.
- The Edisto Beach Road Race is March 15, 2014.
- The Ducks Unlimited Banquet will be held March 8, 2014 at the Pavilion.

Public Comment Period

Mr. Tom Mann addressed Council with his concerns about Comcast. He first thanked Town Administrator Hill for her attention to the matter. Mr. Mann has filed an official complaint with the FCC about Comcast. He urged Council to consider the many problems with Comcast service when Council looks at franchising. One of

Mr. Mann's main concerns is that when phone service is interrupted, there is no 911 service available. Administrator Hill has reviewed the Comcast Franchise Agreement and found it to be very vague. There are regulations through the State Code on cable companies, including maintaining a list of complaints and how those complaints are addressed. Administrator Hill asked the audience to submit complaints to Town Hall so they could be addressed.

Adjournment

Councilwoman Smyer moved to go into Executive Session to discuss a legal matter. Councilwoman Darby seconded the motion, which passed unanimously.

Councilman Anderson moved to exit Executive Session. Councilwoman Darby seconded the motion, which was approved unanimously. Councilman Anderson moved to adjourn the meeting. Councilwoman Darby seconded the motion, which passed unanimously.

The media/public was duly notified of the date, time and location of the meeting on Friday, February 7, 2014.

MINUTES February 20, 2014 EDISTO BEACH TOWN COUNCIL YEARLY GOAL SETTING RETREAT 9:00 A.M.

Present: Burley L. Lyons, Mayor, Jane S. Darby, Mayor Pro Tempore, Pete Anderson, Susan Hornsby and Patti Smyer, Council Members; *Quorum of Council Present*.

Mayor Lyons opened the meeting with a word of prayer.

Council began by reviewing the goals of the previous three years. Mayor Lyons expressed his appreciation to Council for meeting and exceeding so many of the past goals.

Patrick Brown updated Council on the Zoning Ordinance rewrite, which is in its final stages. A public hearing will be held prior to presenting the final rewrite to Council. Mr. Brown and his department are answering requests from homeowners on the Biggert Waters Act. Administrator Hill notified Council of the weekly conference call with the Coastal Coalition for Flood Insurance on Fridays at 10:30. Mr. Brown

asked for Council direction in the Building Permit application process for commercial districts. There will be a meeting with GEL on February 21, 2014 to go over the stage project. The preliminary electrical drawings are done for the upgrades to the Park.

Police Chief Bill Coffey addressed Council concerning the Standard Operating Guidelines for the Police Department. The ones provided to Council are those with the most liability to the Town. They are being re-written to satisfy national requirements. The EBPD will be applying for accreditation later this year. Chief Coffey asked for Council direction concerning police vehicles. He explained the need for a vehicle with more room due to the amount of equipment necessary for police officers. Chief Coffey invited Council to the parking lot to look at an SUV used by Colleton County. Police vehicles would be replaced according to the depreciation schedule already in place. Chief Coffey asked for Council direction concerning Bicycle Patrol on the beach. Now that the Police Department is fully staffed and one officer is already trained, a bicycle patrol officer would offer more accessibility to the public. The cost would be minimal to outfit a patrol vehicle with a bike rack and to purchase a suitable bicycle. Chief Coffey updated Council on the beach patrol, providing a handout outlining their activity. The beach patrol will continue to put out/take up life rings, but to minimize ATVs being on the beach, they will do so from the street. They will also use beach accesses that are wide enough to accommodate the ATVs.

Chief Coffey and Fire Chief Denney Conley gave a joint presentation asking for direction from Council on a new Public Safety Facility. There are three lots on Jungle Road that could be used, and an appraisal for those lots was approved in the six month budget adjustment. The lots near the convenience station are also a possibility.

Chief Coffey and Chief Conley asked for Council's direction on a Marine Rapid Response Team. Research has been done and a Zodiac-type boat is a good option to perform rescues within 300 feet from the shore.

Chief Conley is in the process of rewriting and editing the Standard Operating Guidelines for his department. He would like Council's direction on moving an employee from part time to full time and in the possibility of promoting or hiring an engineer. Chief Conley would like to cross train town employees as fire fighters, in part to improve the Town's ISO rating, which would benefit town property owners.

Town Administrator Iris Hill presented information from the Water and Sewer Department and the Public Works Department. Mr. Doub would address more issues later. She asked Council for direction concerning a five percent increase in water and sewer rates. The Town is currently meeting its bond covenant but is not putting money into the renewal and replacement fund. In order to enact a rate increase, there has to be a revision of the ordinance. Administrator Hill updated Council on the current garbage services and asked them if they would like to issue a Request For Proposal for a new provider. Administrator Hill informed Council that if there is a complaint to Town Hall about garbage, Betty Heaton contacts Republic and lets them know immediately. Council suggested notifying lawn service contractors when they are allowed to leave debris on the roadside for pickup. Administrator Hill and several Council members suggested looking again at curbside recycling. The Water and Sewer Committee will meet with Utilities Director Bob Doub and prioritize a list of improvements to the water distribution system for Council consideration. Councilwoman Darby voiced concern over the progress of the sidewalk project. Administrator Hill explained that there are two contractors working on the project, one for the driveways, ramps and curbs, and another for the sidewalks.

Councilwoman Darby asked Administrator Hill if any department heads had indicated a need for additional personnel for the upcoming year. Patrick Brown addressed Council, stating that if his current workload stays the same, additional personnel would be needed in the Building Department, possibly part time. Mr. Brown suggested someone who could be cross-trained in business licensing, inspections and managing the market/Bay Creek Park.

Administrator Hill said she spoke with Ray Stevens, Regional Manager of the State Park, who expressed interest in joining forces with the Town for a 2016 beach nourishment project. The Capital Project Sales Tax Commission Committee has met and is asking every entity to give a presentation to the Committee about their submitted project. Administrator Hill is working on the presentation. Administrator Hill asked for Council's direction as to what to tell Coastal Science Engineering (CSE) concerning groin lengthening. Administrator Hill suggested setting up a meeting with CSE, the Beachfront Management Committee and Council.

Councilwoman Smyer asked to address the EBPOA Requests. She asked about the placement of the stage at Bay Creek Park. Patrick Brown explained the intent to place the stage over the retention pond area. There was a discussion of the trash pickup along Highway 174. Councilwoman Darby and Councilwoman Smyer are to speak to Damita Jeter of the TERC Board and get clarification.

Councilwoman Smyer said that she had been made aware that the "ten foot barrier" was not being adhered to regarding the smoking ordinance. There are some restaurants that have no signage and put their cigarette receptacles too close to the entrance to the establishment. Administrator Hill said she would make the police aware of this so they could look into it.

If there are any complaints about Comcast, please send the names and numbers of the residents to Administrator Hill. Comcast is required to keep a list of complaints.

The Edisto Chamber is not backing the Music and Shagfest this year. Councilwoman Darby moved to have a representative of Council to speak at the next Chamber Board meeting. Councilwoman Hornsby seconded the motion, which carried unanimously. Councilwoman Darby volunteered to meet with the Chamber.

Administrator Hill informed Council that there were no grants available currently to fund the Scott Creek Project, but she is still looking. The NOAA grant probably would come up again and Administrator Hill is keeping our application upto-date so that it can be resubmitted.

Councilman Anderson suggested the Town form a better partnership with the Golf Course.

Council then suggested and prioritized goals for the 2014 year as follows, to be approved at the March Council meeting:

- 1. Beach Renourishment Mayor Lyons
- 2. Quality/Quantity of Water. Sewer issues Councilwoman Smyer
- 3. Flood Insurance Mayor Lyons
- 4. Government Restructuring/personnel/staff salary Councilwoman Darby
- 5. Beautification/quality of life/garbage Councilwoman Hornsby
- 6. Continue to increase involvement with county, state and federal government Councilman Anderson

Councilwoman Hornsby moved to adjourn the retreat. Councilwoman Darby seconded the motion, which passed unanimously.