

MINUTES
June 8, 2017
REGULAR COUNCIL MEETING
6:00 P.M.

Town of Edisto Beach
Town Hall
2414 Murray Street
Edisto Beach, SC 29438

Present: Jane S. Darby, Mayor, Susan Hornsby, Mayor Pro Tempore, Jerome Kizer, Crawford Moore, and Patti Smyer, Council Members; *Quorum of Council Present.*

Mayor Darby called the meeting to order. Councilman Moore led those in attendance in the Pledge of Allegiance and an invocation.

Approval of Minutes

A. Regular Council Meeting Minutes, May 11, 2017 – Councilwoman Smyer moved to approve the minutes from the regular Council meeting on May 11, 2017, seconded by Mayor Pro Tem Hornsby and approved unanimously.

B. Special Council Meeting Minutes, May 18, 2017 – Councilman Moore moved to approve the minutes from the special Council meeting on May 18, 2017, seconded by Councilman Kizer and unanimously approved.

C. Special Council Meeting Minutes, June 1, 2017 – Mayor Pro Tem Hornsby moved to approve the minutes from the special Council meeting on June 1, 2017, seconded by Councilwoman Smyer and approved unanimously.

Old Business

A. Second Reading of Ordinance No. 2017-13 to Adopt the FY 2017-18 Budget – Councilman Kizer moved to approve the second reading of Ordinance No. 2017-13 to Adopt the FY2017-18 Budget. Councilman Moore seconded the motion which was unanimously approved.

B. Second Reading of Ordinance No. 2017-14 to Make Certain Amendments to the Town's Purchasing Regulations as Found in Code of Ordinances Section 2-204 – Mayor Pro Tem Hornsby moved to approve the second reading of Ordinance No. 2017-14 to Make Certain Amendments to the Town's Purchasing Regulations as Found in the Code of Ordinances Section 2-204. These changes remove language stating sale of personal property and real estate will go to the lowest, responsive bidder. Councilman Moore seconded the motion, which was unanimously approved.

C. Second Reading of Ordinance No. 2017-15 to Amend Section 14-31 of the Town's Code to adopt the Swimming Pool Code – Councilman Moore moved to approve the second reading of Ordinance No. 2017-15 to Amend Section 14-31 of the Town's Code to adopt the Swimming Pool Code. This is not a new code but has been separated from the building code. Mayor Pro Tem Hornsby seconded the motion, which was approved unanimously.

D. Beach Nourishment Project Update – Coastal Science and Engineering – Andrew Giles of Coastal Science and Engineering (CSE) updated Council and those in attendance on the beach nourishment project. Mr. Giles stated that the final groin cap was poured on June 8, 2017 on groin #10. The only thing left to do there on groin #10 is add more armor stone. Hopefully that will be completed on Monday, June 12, 2017, and the cleanup process will be completed by Friday, June 16, 2017. The installation of sand fence has begun. There was some concern about the placement of sand fencing, which has been addressed. Mr. Giles told Council and those in attendance that CSE has been monitoring cell #31 and taking surveys every week. Graphics were presented to Council, which show some accretion that is volumetrically stable. Mr. Giles stated, “We haven’t surveyed all the way out. We haven’t brought the boat in and surveyed further out but we believe there’s a decent amount of sand that’s collected there and it should trend in the accretion state. Even though we do have some spring tides coming up and it is the most critical point right now on the beach, since the beach has been renourished, and is very healthy at this time.” Mayor Darby affirmed that CSE will keep monitoring cell #31. Accretion should continue over the summer, according to Mr. Giles.

E. Second Reading of Ordinance No. 2017-16 to Amend Sections: 86-214(c)(1)(a), 86-214(c)(1)(b), 86-214(c)(3), 86-3 and 86-186(1)(c), of the Town of Edisto Beach Code of Ordinances – Councilman Kizer moved to approve the second reading of Ordinance No. 2017-16 to Amend Sections: 86-214(c)(1)(a), 86-214(c)(1)(b), 86-214(c)(3), 86-3 and 86-186(1)(c). Section 86-214(c)(1)(a) deals with Temporary Contractor signs and changes the language that signs must be removed in 15 days after certificate of occupancy rather than 30 days; Section 86-214(c)(1)(b) deals with yard sale signs and adds yard sale sign language under temporary signs. Section 86-214(c)(3) provides that way finder signs can be used to provide orientation, traffic control or directions to civic organizations in a commercial district, and Town owned parks; Section 86-3 adds the definition for yard sale signs; Section 86-186(1) (c) adds language providing that accessory structures be included under the impervious surface footprint (this does not add impervious area, it just provides that an accessory structure can use part of the impervious surface footprint, if not already used). Mayor Pro Tem Hornsby seconded the motion, which was approved unanimously.

F. Water Improvement Project Update – Town Administrator Hill updated Council and those in attendance on the water improvement project update. Thomas and Hutton has completed the 60% plans. The Town is in the process is issuing the Notice of Intent for the Reverse Osmosis concentrate permit. Thomas and Hutton, Arnold Ellison and staff have scheduled to meet with DHEC to discuss the Discharge Permit as it is critical to the project. The Town is working on easements for the new well. Other critical components are wells, plant, operating and land disturbance. Thomas and Hutton is drafting the write up for public notice and will be working on the concentrate mix model. The Town has completed the re-rating and maintained an A+ rating. The Town has been in discussion with the financial advisor, underwriters and bond counsel about the preliminary official statement (POS) for the 2017 series Combined Water and Sewer System Revenue Bonds. The auditor has provided the procedures which have been reviewed and the Town is waiting on pricing. American Engineering should have a draft to the Town and reviewers on Friday, June 9. The Town is scheduled to comment and finalize the POS by June 14, 2017 and post after that. The underwriters prefer the POS be posted for 4 – 5 days before going to market. Around June 19-21, 2017, the Town should have the rates locked in.

G. Civic Center – On April 13, 2017, Town Council approved new rates for the use of the Civic Center. Included in the charges for exercise classes was a statement that prohibited the use of the

auditorium for exercise classes. Additional dialogue between the Town and the civic center exercise class users resulted in a solution whereas the exercise classes will provide additional cleaning as a condition of the auditorium use. Because we were able to remove these services from our cleaning bid, a cost savings was also achieved. Councilwoman Smyer moved to accept the changes to the use of the Civic Center auditorium, seconded by Councilman Moore and approved unanimously.

H. Award of RFP No. 2017-10 Edisto Beach Sand Fence and Beach Plantings – In the June 2017 issue of the Edisto News under the heading of “Favor (continued from page 1)” misinformation was published. The Town of Edisto Beach issued RFP No. 2017-10 Sand Fencing and Beach Plantings on April 18, 2017, that was publicly noticed on the South Carolina Business Opportunities bulletin on April 18, 2017. Bid openings were May 4, 2017 at 2:00 p.m. and five bids were received. The lowest bidder, Coastal Transplant, Inc. (\$87,960.00) was not recommended since their bid contained conditions outside the bid specifications. The next lowest responsive bidder was EarthBalance with a bid of \$105,550.00. Councilman Moore wanted to disclose that an old partner of his was associated with Henley Construction, so he recused himself. He does not now nor never has had an interest in Henley Construction and the recusal was not necessary. Henley Construction (\$162,962) was the highest bidder and was not considered for award of this project.

The Town is concerned that misinformation is being published, even after meeting with the Editor on May 16 and providing the correct information prior to the article being published. The Town Administrator contacted Mr. King on May 30, 2017, when the article was posted on the Edisto News Facebook page and explained there was incorrect information in the article and the article needed to be corrected or removed. The Town also posted a comment on the Edisto News Facebook page with the correct information that was subsequently removed. On June 1, 2017, the Town Administrator once again contacted Mr. King about the article and was told it had been corrected which is in fact untrue.

The Town has also been in contact with the low bidder, Coastal Transplant, Inc. who stated they had been contacted and told the award of the bid was given to a councilperson’s firm. They told the person who contacted them they were not surprised they did not receive the bid award because they could not meet the bid specifications.

New Business/Appearances

A. Request for Proposals No. 2017-01 IT Services Award – Councilman Kizer moved to approve the award of RFP No. 2017-01 IT Services to VC3. Proposals were received and staff heard presentations from the top two ranked firms and the committee recommends awarding the bid to VC3, our current provider. VC3 has agreed to continue providing IT services on a one-year probationary basis to see if service issues can be resolved. If service issues can be resolved, they have agreed to renew the contract for an additional five years at the current service price. The motion was seconded by Councilwoman Smyer and approved unanimously.

B. Resolution No. 2017-17 Bay Creek Park and Market Rules – Mayor Pro Tem Hornsby moved to approve Resolution 2017-17 to update the Bay Creek Park and Market Rules. These changes consist of separation of the Bay Creek Park Rules and the Market Rules. The section dealing with restrooms was removed since the park has restroom facilities. Significant proposed changes in the Bay Creek Park rules are: 1) allowance of glass containers, under supervision, 2) addition of statement prohibiting amusement or carnival-type rides, 3) removal of Town Council approval when serving alcohol, and 4)

updates to the liability section under the advisement of the Town Attorney. Significant changes in the Market Rules include: 1) addition of a mission statement, 2) addition of a market agreement form, 3) addition of licensing requirements for food vendors, 4) addition of a vendor concern form, and 5) no refunds for “no shows”. Vendors who cancel or provide an excuse for absence will continue to receive a refund. Councilman Kizer seconded the motion, which was unanimously approved.

C. Special Event Application – 32nd Annual Hackett July 4th Parade – Councilwoman Smyer moved to approve the special event application for the 32nd Annual Hackett July 4th Parade to be held July 4, 2017 on Myrtle Street between Mikell and Billow Streets and approve closing Myrtle Street between Mikell and Billow Streets from the hours of 9:30 a.m. until 11:30 a.m. Councilman Moore seconded the motion, which was unanimously approved.

D. Edisto Marina Association and the Marina at Edisto Beach Sponsorship Request for the 2017 Edisto Invitational Billfish Tournament – Councilwoman Smyer moved to approve the sponsorship request for the Edisto Marina Association and the Marina at Edisto Beach for the Edisto Invitational Billfish Tournament in the amount of \$10,000 to be paid from alcohol permitting and waiver of the park fees. The event will be held July 19 – 22 from 3:00 p.m. until 11:00 p.m. Councilman Moore seconded the motion, which was approved 4 – 0 with Mayor Darby recused.

E. Resolution No. 2017-R18 to Adjust the Fee for Residential Garbage Container Roll-out/Roll-back Service as Authorized by Section 66-78(d) of the Town’s Code – Lyons Contracting notified the Town they were not planning to extend the current contract. In discussion with Mr. Lyons, the Town determined the information provided to the contractor had substantially changed resulting in a change in costs to the contractor. The original bid overstated the number of containers to be serviced and indicated that count would increase, when in fact, it has decreased. Lyons Contracting can continue to provide this service for an additional \$2.00 per container per month. The monthly rate would increase from \$4.00 to \$6.00. Councilman Moore moved to approve Resolution No. 2017-R18 to Adjust the Fee for Residential Garbage Container Roll-out/Roll-back Service as Authorized by Section 66-78(d) of the Town’s Code, seconded by Councilwoman Smyer and approved unanimously.

F. Emergency Operations Plan and Hurricane Plan – Councilman Kizer moved to approve the Emergency Operations Plan and Hurricane Plan. These plans are reviewed and updated annually. The notable changes are the re-entry section (removal of levels of re-entry) and a volunteer section. Councilman Moore seconded the motion, which was unanimously approved.

G. Special Event Application – Edisto Marina Association/the Marina at Edisto Beach – 2017 Edisto Invitational Billfish Tournament – Councilman Moore moved to approve the special event application submitted by the Edisto Marina Association and the Marina at Edisto Beach to hold the 2017 Edisto Invitational Billfish Tournament, seconded by Councilwoman Smyer. The Tournament will be held July 19 – 22 at the Marina at Edisto Beach and Bay Creek Park. The motion was approved 4 – 0 with Mayor Darby recused.

H. Mosquito Control Sub-recipient Grant Funding Allocation Agreement – Councilwoman Smyer moved to approve the Mosquito Control Sub-Recipient Grant Funding Allocation Agreement and authorize the Town Administrator to execute said agreement. The Department of Health and Environmental Control has awarded the Town of Edisto beach \$2,216.00 for the purchase of mosquito control insecticides. The funding is valid for the period of July 1, 2017 through April 16, 2018. Mayor Pro Tem Hornsby seconded the motion, which was approved unanimously.

I. Special Event Application – The Marina at Edisto Beach – Captain Jim Bost Memorial Tournament – Councilman Kizer moved to approve the special event application from The Marina at Edisto Beach to hold the Captain Jim Bost Memorial Tournament on June 17, 2017 from 4:00 p.m. – 8:00 p.m. at the Marina at Edisto Beach. The sponsors are aware that there is an event at Bay Creek Park the same day. There will be music on the dock from 4:00 – 8:00 p.m. Councilman Moore seconded the motion, which was approved 4 – 0 with Mayor Darby recused.

Committee Vacancies

A. Accommodations Tax Advisory Board – 2 vacancies – Councilwoman Smyer moved to approve advertising for the vacancies of Stefanie Jumper (at large) and Van Maxwell (Hospitality), which will expire on August 1, 2017. Mayor Pro Tem Hornsby seconded the motion, which was approved unanimously.

Departmental Reports and Committee Updates

Mayor Darby introduced David Smalls, the new Director for the Colleton County Legislative Delegation.

Administration

Town Administrator Iris Hill gave the financial report for May 2017.

	Received	Spent
General Fund	68.35%	83.58%
Water Fund	88.14%	82.14%
Wastewater Fund	77.75%	93.39%

Administrator Hill apologized to Councilman Moore for the confusion on the time of the June 1, 2017 meeting.

Administrator Hill thanked all staff for helping to complete the lighting survey required by DHEC after the beach renourishment. Another survey will be done in July.

Administrator Hill asked those in attendance to keep Patrick Brown in their thoughts and prayers as he deals with the loss of his sister.

The May 2017 FOIA and Facebook report is as follows:

	April 2017	May 2017
Facebook likes	7,569	8,164
FOIA requests	4	6

FOIA requests were received from Sue Getsinger, Bill Goad, Berny Magahee and Tommy Mann (3).

Building

The Building report for May 2017 was given by Police Chief George Brothers

	May- 16	May-17	YTD
Business/Rental License Fees	\$24,652.08	\$19,135.18	\$334,991.24
New Construction Permits	1	1	11
Other Permits	48	48	460
Permit Fees	\$8,488.00	\$7,427.00	\$78,995.70
Inspections	54	81	447
Bay Creek Park	\$2,990.00	\$3,330.00	\$13,465.00

Fire

Fire Chief Denney Conley gave the report for May 2017.

Calls	May- 16	May - 17	YTD
Medical	21	15	185
Fire-related	8	16	109
EMS/Misc	49	69	704
Beach Wheel Chairs	4	14	94
Water Rescue	4	1	22
Welfare Checks	31	31	294

Police

Police Chief George Brothers gave the report for May 2017.

	May-16	May -17	YTD
Town Parking Tickets		54	349
Alarm Calls	10	7	144
Calls for 2 or More Officers	44	13	214
Miles Patrolled	8,252	6,549	79,444
Assaults	1	0	7
Larcenies	5	1	20
Burglaries	6	0	8
Incidents & Calls for Service	178	140	1,775
Animal Control	1	2	9
Property Checks	906	820	10,708
CDV Arrest	0	0	2

Court Clerk Krystal Parsons has collected \$3,171.00 in late payments.

Coffee with the Chief will be June 21, 2017 from 8:00 – 9:30 at the Coffee Shop on Docksite Road.

Chief George Brothers stated that during the early morning hours of April 16, 2017 there were at least five vehicles that had items removed from them including cell phones, checks, cash, purses and

jewelry. The thefts occurred at 1802 Lee Street, 1501B Palmetto Blvd, 705 Dawhoo Street, 1511 Marianne Street, and 1319 Chancellor Street. During one of the incidents, a resident spotted an individual going through a vehicle and yelled at the thief. In response, the suspect pulled a handgun and fired several rounds that struck the residence. No one was injured in these incidents. No charges have been filed regarding the firearm at this time. That investigation is ongoing. Chief Brothers stated that investigators were able to identify a possible suspect vehicle using the License Plate Reader that captures data on vehicles entering the town. Working in conjunction with the Colleton County Sheriff's Office, the Walterboro Police Department and the Charleston County Sheriff's Office, multiple suspects were identified who also participated in the thefts. According to Chief Brothers, excellent work and diligence on the part of the investigators and a cooperative effort with other agencies led to the recovery of stolen items and the arrest of the various suspects. According to Brothers, "This was an intensive investigation. There were very few leads immediately after the incident and investigators had to work hard to identify the suspects and information to make the arrests. I encourage everyone to take the same personal safety precautions here that they do at home. Remove valuables from your vehicle and lock your vehicles at night."

Utilities

Bob Doub, Utilities Director, gave the report for May 2017.

	May - 16	May - 17	YTD
Pumped MG Water	15.87	15.20	121.27
Treated MG Wastewater	5.20	5.96	29.14
Water Line Repairs	4	1	22
Work Orders	71	17	412

Meter readings have been completed and utility bills will go out Friday, June 9, 2017.

Public Works

Public Works Director, Bob Doub, gave the report for May 2017.

	May - 16	May - 17	YTD
Mowed Acres	10.31	66.9	167.58
Cleaned Ditches	5,977 feet	8,879 feet	24,202 ft
Roll Carts Delivered	19	7	155

The Public Works Department has been busy cleaning beach accesses, trimming vines and bushes, cleaning bike paths and working with Natalie Kantz to beautify Town Hall and the Town-owned parks.

Westbank Construction has finished the beach access stabilization and BZ Construction is working on rope fencing, bike racks, benches, garbage can enclosures and signage at each beach accesses. The "Danger Keep Back" signs in front of the groins are being installed. Horseshoe Crab informational signs have been put up from beach access 33 – 36. Mr. Doub met with the Department of Transportation concerning drainage issues and collapsing retaining walls on several properties on Palmetto Boulevard. Scraping along Palmetto Boulevard and chips in curbs and gutters after Hurricane Matthew were also addressed by DOT.

Chamber of Commerce

Lisa Harrell, Chamber Director, gave the report for the month of May 2017.

- A commercial was shown on Fox 24 in May and has been posted to the Chamber Facebook page and the Town Facebook page.
- A new sign has been ordered for the area on the Edisto side of the McKinley Washington Bridge.
- Bingo has begun at the Lions Club on Tuesdays and Thursdays and will run through August 3rd. There will be Bingo on Wednesdays the first two weeks in July.
- Sea turtle night walks, sponsored by the State Park, will take place every Tuesday and Thursday from 9:00 p.m. – 11:00 p.m. Call in advance to register.
- Bay Creek Market is every Wednesday from 9:00 a.m. – 5:00 p.m.
- Edisto Watersports will sponsor a Shark Tournament on June 10, 2017.
- The first Arts in the Park will take place on Sunday, June 11, 2017 at 5:00 p.m.
- The Edisto Land Trust Cocktail Party will be held on June 16, 2017 at the Edisto Civic Center, followed by the Tomato Open Golf Tournament on June 17th.
- The Jim Bost Fishing Tournament will be held June 17, 2017.
- Music at the Marina will be held Thursday – Sunday through the summer.

Edisto Pride

Ida Tipton introduced Mallory Biering as the Community Outreach Manager and Keep South Carolina Beautiful State Director. Ms. Biering is also in charge of the Adopt-A-Highway program in South Carolina.

Public Comment Period

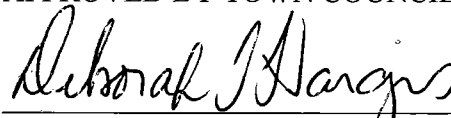
Dallas Lovelace – Dr. Lovelace, 3114 Palmetto Boulevard, thanked Council for their attention to beach erosion, especially in cell 31.

Adjournment

Councilman Moore moved to adjourn the meeting, seconded by Councilman Kizer and unanimously approved.

The media/public was informed of the date, time and location of the meeting on Friday, June 2, 2017.

APPROVED BY TOWN COUNCIL



Deborah Hargis, Municipal Clerk
July 13, 2017