

MINUTES
February 11, 2016
REGULAR COUNCIL MEETING
6:00 P.M.

Town of Edisto Beach
Town Hall
2414 Murray Street
Edisto Beach, SC 29438

Present: Jane S. Darby, Mayor, Susan Hornsby, Mayor Pro Tempore, Jerome Kizer, Crawford Moore, and Patti Smyer, Council Members; *Quorum of Council Present.*

Mayor Darby called the meeting to order, followed by the prayer and Pledge of Allegiance led by Councilman Moore.

Approval of Minutes

Councilman Moore moved to approve the Town Council minutes of January 14, 2016, seconded by Mayor Pro Tem Hornsby. The motion passed unanimously.

Proclamations and Presentations

Mayor Darby presented Building Codes Official Patrick Brown with a certificate acknowledging ten years of service. Mayor Darby announced that at the worksession, Margaret Green had been presented with a Starfish Award for her work in obtaining a grant from the South Carolina Department of Environmental Control and the Office of Ocean and Coastal Resource Management Coastal Access Improvement Funds. The grant will allow the Town to upgrade two beach accesses.

New Business/Appearances

A. FY 2015-2016 Six-Month Budget Adjustment – Mayor Pro Tem Hornsby moved to approve the following annual six month budget adjustments to the FY 2015-2016 budget that will result in a \$12,068 increase in the general fund contingency funds (\$90,398); a \$2,470 reduction in the water contingency funds (\$123,905 balance); and a \$1,550 reduction in sewer contingency funds (\$56,009 balance), and to approve changes to the alcohol temporary permitting fund, sewer R & R and water R & R. The adjustment includes a 2% cost of living increase for all employees. Councilman Kizer seconded the motion, which was unanimously approved.

B. FY 2016-2017 Budget Calendar – Councilwoman Smyer moved to approve the FY2016-2017 budget calendar, seconded by Councilman Kizer and approved unanimously.

C. Special Event Application Road Race Calendar – Councilman Kizer moved to approve the special event application from the Edisto Chamber for the Edisto Road Race to be held on Saturday, March 19, 2016, from 8:00 a.m. to 11:00 a.m. and close the following roads during the race: Jenkins

Street to Myrtle Street and Myrtle Street from Jenkins Street to Lybrand Street. Councilman Moore seconded the motion, which was unanimously approved.

D. Marine Response Standard Operating Procedures Amendment – Councilman Moore moved to approve an amendment to the Marine Response Standard Operating Procedures to provide for use of the drive-on dock at Bay Creek Park by DNR and other state agencies and also response for mutual aid. The motion was seconded by Mayor Pro Tem Hornsby and approved unanimously.

E. Civic Center – Chamber Request to Waive Fees – Councilwoman Smyer moved to approve the Edisto Chamber's request to Council to waive the rental fee for the Civic Center and hold a job fair on April 8, 2016, from 10:00 a.m. until 3:00 p.m. Councilman Moore seconded the motion which was unanimously approved.

F. Consent Order #15-027-WP to State Land Application Permit ND0063789 – Town Administrator Iris Hill and Utilities Director Bob Doub gave a PowerPoint presentation attached to these minutes explaining the workings of the Waste Water Treatment Plant, the Notice of Violation and the Consent Order. After the presentation, Councilman Moore asked what the maximum was on the Biological Oxygen Demand (BOD). Mr. Doub told him thirty was the limit. Bob Sandifer asked if the influent (in) is being tested, since that seems to be the only thing that changed. Mr. Doub said that the influent is being tested, as is the effluent (out). No harmful chemicals that could be killing the bacteria were found. Administrator Hill stated that the lab found that a sufficient number of good bacteria was absent in cell #1. The lab wants to continue testing the influent over time. Councilman Moore asked if there could be another fine. Mr. Doub said if the Town is under Consent Order and working to resolve the problem there would not be a fine. Councilwoman Smyer asked if the BOD problem was because the plant was too small. Mr. Doub said our WWTP was permitted for 350,000 gallons per day and is currently operating at below 60,000 gallons per day. Tommy Mann asked if the influent was routinely monitored. Mr. Doub said that the Town had been testing influent over the last six months, even though the plant was not required to monitor influent. Mr. Mann asked how much sludge was in the plant as a result of the bacteria being low in cell #1. Mr. Doub stated that it was not bad. Three different tests have been done and found there are levels of five to six feet. Jim Matthews of OnLine Environmental brought a sonar device to check sludge levels and found that the sludge levels were declining.

G. First Reading of Ordinance 2016-04 to Amend Section 82-1 of the Town's Code of Ordinances to Enact Subsections (d), (e), (f) and (g) – Councilwoman Smyer moved to approve the first reading of Ordinance 2016-04 to amend Section 82-1 of the Town's Code of Ordinances to enact subsections (d), (e), (f) and (g) dealing with fees and charges. This establishes a fee for testing of the water meter, meter relocation, after hours calls for service and water testing. Councilman Kizer seconded the motion which was approved unanimously.

H. Intergovernmental Agreement Between Charleston County and the Town of Edisto Beach for Litter Control on Highway 174 – Councilwoman Smyer moved to approve the agreement to provide litter control on Highway 174 and have the Mayor execute said agreement. Charleston County will provide municipal aid to Edisto Beach to cover the costs of this project. Charleston County will provide \$18,000 for 2015-2016 and additional funding annually, based on the actual cost. Councilman Moore seconded the motion which was unanimously approved.

I. Resolution 2016-R03 calling for the Colleton County Legislative Delegation's Support of Governor Nikki Haley's \$40,000,000 Funding for Beach Nourishment - Councilman Kizer moved to approve Resolution 2016-R03 calling for the Colleton County Legislative Delegation's Support of Governor Haley's \$40,000,000 Funding for Beach Nourishment. Councilwoman Smyer seconded the motion which was approved unanimously.

J. RFP 2016-03 Bike Path Dock Site Award – Mayor Pro Tem Hornsby moved to approve awarding the bid for RFP 2016-03 for the bike path on Dock Site Road to Smoak Construction, at a cost not to exceed \$20,975. The Federal Emergency Management Agency has paid 75% (\$15,731.25). The Town's match is 25% (\$5, 243.75). The Town's match will come from the Local Accommodations Fund. Councilman Moore seconded the motion, which was unanimously approved.

K. RFP 2015-05 Water and Wastewater Professional Engineering Services – Councilman Moore moved to approve award of RFP 2015-05 Water and Wastewater Professional Services to Thomas & Hutton and authorize the Town Administrator to negotiate and execute said Master Consulting Agreement for a period of three years with two 2-year extensions. The Water and Sewer Committee met on January 27, 2016, and unanimously recommended this award. Councilman Kizer seconded the motion, which was approved unanimously.

L. Resolution 2016-R05 calling for the Colleton County Legislative Delegation's Support of Governor Nikki Haley's Full Funding of the Local Government Fund – Mayor Pro Tem Hornsby moved to approve Resolution 2016-05 calling for the Colleton County Legislative Delegation's support of Governor Nikki Haley's full funding of the Local Government Fund. Councilman Moore seconded the motion, which was unanimously approved.

M. Resolution 2016-R06 To Request the Tourism Expenditure Review Committee (TERC) Grant Permission to the Town of Edisto Beach to Use State Accommodations Tax Funds Acquired in Excess of Two Years Prior for Beach Renourishment – Mayor Pro Tem Hornsby moved to approve Resolution 2016-R06 asking the TERC grant permission to the Town to use State Accommodations Tax funds acquired in excess of two years prior for beach renourishment. Councilwoman Smyer seconded the motion, which was approved unanimously.

N. Correct Scrivener's Error Item E. Jungle Shores Water Line Extension Project Change Order No. 1, November 12, 2015 – Councilman Moore moved to approve the correction of the scrivener's error on Item E, Jungle Shores Water Line Extension Project Change Order Number 1. Change Order No. 1 should have been Change Order No. 2. Change Order number 1 was included in the original contract documents and did not result in any monetary change. Council approved up to \$30,000 because the cost of Change Order No. 2 was unknown at the time. The actual cost was \$26,000, resulting in a \$4,000 difference. Councilman Kizer seconded the motion which was unanimously approved.

O. Special Event Application – Edisto Belles Beach Walk – Councilwoman Smyer moved to approve the Edisto Belles Beachwalk on May 21, 2016, from 9:00 a.m. until noon. The walk will begin at 603 Palmetto Boulevard at the registration/check-in station; continue on the beach from Beach Access 6 to Beach Access 24 and back to Beach Access 6. Mayor Pro Tem Hornsby seconded the motion, which was unanimously approved.

Committee Vacancies

A. TIDE Committee – Susan Kozub submitted her resignation from The Image and Design of Edisto Committee. Councilwoman Smyer moved to approve advertising the vacancy, seconded by Councilman Moore and approved unanimously.

B. Water and Sewer Committee – David Whitten resigned from the Water and Sewer Committee. Councilman Moore moved to approve advertising the vacancy, seconded by Mayor Pro Tem Hornsby and unanimously approved.

Planning Commission

A. 1706 Palmetto Boulevard Lot Line Adjustment – Councilman Kizer moved to approve the request of Lee Frank on behalf of Debra A. Domeck to combine Lot 3, Block BB with a strip of land in front of the property that extends to the Mean High Water Mark for the purpose of creating one unified lot. This is requested to improve the setback conditions for septic systems and potential improvements related to a new house that Ms. Domeck is considering building. Councilman Moore seconded the motion, which was approved unanimously.

Departmental Reports and Committee Updates

Mayor Darby announced the Republican Presidential Primary will be held on Saturday, February 20, 2016, from 7:00 a.m. – 7:00 p.m. at Town Hall. The Democratic Presidential Primary will be held on Saturday, February 27, 2016, from 7:00 a.m. – 7:00 p.m. at Town Hall. Registered voters may vote in one of the two primaries, but not both.

Mayor Darby read a letter of thanks and appreciation from Marguerite Dearth to the Fire Department for assistance when she was injured while vacationing on Edisto.

On March 29 from 4:00 – 7:00 p.m. there will be a hearing on the new flood maps and flood designation at the Civic Center.

Administration

Iris Hill, Town Administrator, gave the financial report for January 2016.

	Received	Spent
General Fund	66.59%	58.93%
Water Fund	68.77%	47.08%
Wastewater Fund	76.99%	55.44%

There was one Freedom of Information request in January 2016.

Building

Patrick Brown, Building Codes Official, gave the report for January 2016.

	January - 15	January - 16	YTD
Business/Rental License Fees	\$17,980.00	14,536.00	\$32,006.20
New Construction Permits	2	1	10
Other Permits	36	48	179
Permit Fees	\$8,939.12	\$6,526.00	\$40,869.00
Inspections	56	44	285
Bay Creek Park	\$300.00	0	\$10,649.00

Mr. Brown thanked Council for the opportunity to serve the Town of Edisto Beach for the last ten years.

Fire

Fire Chief Denney Conley gave the report for the month ending January 31, 2016.

Calls	January - 15	January - 16	YTD
Medical	12	7	122
Fire-related	4	5	60
Public Assistance	44	31	306
Beach Wheel Chairs	0	0	41
Water Rescue		0	11
Welfare Checks		28	212

The Edisto Beach Volunteer Firefighters have four recruits currently attending the Fire Academy in Columbia and they are at the top of the class. Yearly business inspections have begun. The floating dock should be delivered and installed soon.

Police

George Brothers, Chief of Police, gave the report for January 2016.

	January - 15	January - 16	YTD
Citations	14	32	318
Speeding	9	24	139
Warnings	50	101	748
Alarm Calls	10	25	81
Calls for 2 or More Officers	1	7	50
Miles Patrolled	9,583	3,309	54,432
Assaults	0	0	2
Larcenies	0	3	14
Burglaries	0	0	0
Incidents & Calls for Service	81	57	660

Golf Cart Violations	0	1	49
Animal Control	0	0	5
Property Checks	1891	1154	6,540
Open Container		2	8
D.U.I.		0	2
CDV Arrest		0	1
Disorderly Conduct		0	2

Chief Brothers reminded those in attendance that there were only 22 days until “Spring Break Season.”

Utilities

Utilities Director Bob Doub gave the report for the month ending January 31, 2016.

	January - 15	January - 16	YTD
Pumped MG Water	7.67	7.87	85.05
Treated MG Wastewater	2.63	1.91	23.89
Water Line Repairs	2	5	28
Work Orders	136	92	496

Southern Fiber Construction will soon have the Jungle Shores waterline project complete, with it being back in service by the end of March. Eleven fire hydrants and approximately one mile of six-inch water main have been installed. Palmetto Site Prep has been working on the sidewalks along Palmetto Boulevard. Utility Services, our contractor for the ground and elevated water tanks has begun work on the ground storage tank. The tank will be cleaned, sandblasted and repainted.

Public Works

Bob Doub, Public Works Director, gave the report for January 2016.

	January - 15	January - 16	YTD
Mowed Acres	0	0	274.7
Cleaned Ditches	6730ft	6,247ft	42,562ft
Roll Carts Delivered	4	15	130

Chamber of Commerce

Dan Carter, Executive Director of the Edisto Chamber, gave the report for January 2016.

- On Saturday, February 13, 2016, there will be a ribbon cutting at Green Boat Discount Liquors.
- On February 17, 2016, the 2nd preliminary chef cook off will be held at Finns Restaurant with the winner participating in the finals in March.

- On February 20, 2016, the Edisto Island Open Land Trust will have a Build A Bluebird Box event at Sunnyside Plantation. Registration is preferred.
- On February 20, the Edisto Beach State Park is having a “Spring Survival Series” called *Fire by Friction*.
- The Historic Preservation Society will have a lecture on March 8, 2016 at the New Missionary Baptist Church at 7:00 p.m. Dr. Amy McAndless, a professor at College of Charleston will be presenting information on the Grienke sisters.
- On March 12, 2016, the Ducks Unlimited Game Dinner will be held at Bay Creek Park, with doors opening at 6:00 and dinner at 7:15.
- The Edisto Island Open Land Trust will sponsor a program entitled Explore the Plant Ecology of Edisto on March 12, 2016. This nature walk will be held from 10:00 a.m. – noon.
- From March 17 – 20, the Edisto Art Guild will perform *Said the Spider to the Spy*. The Thursday performance will be the dinner theater.
- On March 18, 2016, a pasta dinner will be held at McConkey’s prior to the 5K Road Race
- On March 19, 2016, the Edisto Eats Food Festival will be held at McConkey’s, along with the Ultimate Chef finals.
- On March 19, 2016, the Great American Clean Up Spring Campaign with Edisto Pride will take place.

Public Comment Period

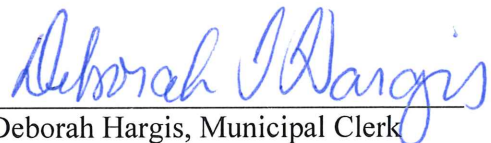
No one was signed in to speak.

Adjournment

Councilman Moore moved to adjourn the meeting, seconded by Councilwoman Smyer. The motion was unanimously approved.

The media/public was informed of the location, date and time of the meeting on Friday, February 5, 2016.

APPROVED BY TOWN COUNCIL



Deborah Hargis, Municipal Clerk
March 10, 2016