

MINUTES  
AUGUST 13, 2020  
REGULAR TOWN COUNCIL MEETING  
6:00 P.M.

Town of Edisto Beach  
Town Hall  
2414 Murray Street  
Edisto Beach, SC 29438

Present: Jane S. Darby, Mayor, Crawford Moore, Mayor Pro Tempore and Jerome Kizer, Council Members, Councilmembers Susan Hornsby and Patti Smyer joined the meeting via conference call; *Quorum of Council Present.*

**Pledge of Allegiance and Invocation**

Mayor Darby led those in attendance in person and virtually in the Pledge of Allegiance and an Invocation.

**Approval of Minutes**

**A. Regular Council Meeting Minutes, July 9, 2020** – Mayor Pro Tem Moore moved to approve the minutes of the regular Council meeting of July 9, 2020, seconded by Councilman Kizer and approved unanimously.

**Proclamations and Presentations**

**A. Starfish Award – Jim Johnson, Construction Board of Appeals** – At the time of his passing, Mr. Johnson was a member of the Construction Board of Appeals. Mayor Darby thanked his family for his contribution and asked that the Starfish Award be presented to them.

**Old Business**

**A. RFQ 2019-10 Architectural Service for Edisto Beach Town Hall** – On May 14, 2020, Town Council approved the awarding of the contract to Coast Architects and authorized the Town Administrator to negotiate and execute said contract. The Town was unable to negotiate the terms of the contract. Councilman Kizer moved to withdraw the contract to Coast Architects and award the contract to the next highest ranked firm of Rosenblum Coe and authorize the Town Administrator to execute the agreement. Councilwoman Smyer seconded the motion, which was unanimously approved.

**New Business**

**A. Emergency Ordinance No. 2020-22 COVID-19** – Emergency Ordinance 2020-21 was approved July 1, 2020 and expires August 30, 2020. Councilwoman Smyer moved to approve Emergency Ordinance #2020-22 extending the state of emergency and continuing the face covering requirement. Councilwoman Hornsby seconded the motion, which was approved unanimously.

**B. Personnel Manual** – The Municipal Association of South Carolina recommends the personnel manual be reviewed by a labor attorney every 5 years. Councilman Kizer moved to approve the new manual dated August 13, 2020 and revoke the old manual, seconded by Mayor Pro Tem Moore and unanimously approved.

**C. 2020-2023 Edisto Beach Strategic Plan** – Councilwoman Hornsby moved to approve the strategic plan of the Town of Edisto Beach for the FY 2020-2023, seconded by Councilwoman Smyer and approved unanimously.

**D. Change Order No. 4 Mitchell Construction Renovation of Fire Barracks (\$320)** – Councilman Kizer moved to approve Change Order #4 on the renovation of the fire barracks with Mitchell Construction for a \$320.00 reduction. The amended contract price after the decrease is \$118,960. Mayor Pro Tem Moore seconded the motion, which was approved unanimously.

**E. Recurring Special Event Form, 30<sup>th</sup> Annual Edisto Christmas Parade** – Mayor Pro Tem Moore moved to approve the special event form for the 30<sup>th</sup> Annual Christmas parade to be held on December 12, 2020. Councilman Kizer seconded the motion. Mayor Pro Tem moved to amend the motion to include the provisions depending on the conditions and the observation of CDC guidelines, seconded by Councilman Kizer. Mayor Darby called for the vote on the amended motion and it was unanimously approved.

**F. Recurring Special Event Form, 2020 Fall Festival** – Councilman Kizer moved to approve the special event form to hold the 2020 Fall Festival on October 17, 200 in front of the Jungle Road plaza. Mayor Pro Tem Moore seconded the motion. After discussion Mayor Darby called for the vote and the motion was defeated, 0 – 5, with Council members citing the uncertainty of COVID-19 as the reason. Mayor Darby congratulated new Chamber Director Chelsea Ward on her hard work.

**Committee Vacancies**

**A. Zoning Board of Appeals – 2 vacancies** – Councilwoman Smyer moved to approve the advertisement of two vacancies on the Zoning Board of Appeals, seconded by Mayor Pro Tem Moore and approved unanimously.

**Accommodations Tax Advisory Board**

**A. Edisto Art Guild – Art in Public Places - \$9,605** – Mayor Pro Tem Moore moved to defer the Edisto Art Guild request for Art in Public Places in the amount of \$9,605 until September 2020. Councilwoman Hornsby seconded the motion which was unanimously approved.

**B. Edisto Chamber of Commerce – Off Season Marketing - \$50,000** – Councilman Kizer moved to approve the recommendation of the ATAX board to grant the request for \$50,000 for off season marketing from the Edisto Chamber of Commerce, seconded by Councilwoman Smyer and approved unanimously.

**C. Edisto Beach Fire Department-\$5,504** – Councilwoman Smyer moved to approve the recommendation of the ATAX Board to award \$5,504 in ATAX funds to purchase furniture for the Edisto Beach Fire Department barracks. Councilman Kizer seconded the motion, which was unanimously approved.

**Departmental Reports and Committee Updates**

Administration

There were five Freedom of Information Act requests in the month of July, 2020: one from Arial Kirk, Marie Bost and Tim Conner and two from William Hackett.

Building

	July- 19	July - 2020	YTD
Business/Rental License Fees	\$6,971.00	\$18,726.85	\$18,726.85
New Construction Permits	2	6	6
Other Permits	12	34	34
Permit Fees	\$7,397.00	\$17,617.00	\$17,617.00

Inspections	38	54	54
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Fire

Calls	July-2019	July- 2020	YTD
Medical	41	38	38
Fire-related	34	1	1
EMS/Misc	61	29	29
Beach Wheelchairs	24	20	20
Water Rescue	2	1	1
Welfare Checks		5	5

Police

	July - 2019	July - 2020	YTD
Miles Patrolled	9,011	9,129	9,129
Incidents & Calls for Service	421	303	303
Property Checks	569	810	810
Town Parking Tickets	206	184	184

Utilities

	July -2019	July - 2020	YTD
Pumped MG Water	20.93	28.07	28.07
Treated MG Wastewater	7.43	6.6	6.6
Water Line Repairs	8	7	7
Work Order Repairs	46	32	32

Public Works

The Public Works department is continuing the summertime mowing schedule. They completed twelve trash can work orders and replaced 16 town signs. The repairs on Fort Street and Dolphin Street have been completed.

Public Comment

No comment forms were submitted.

Executive Session

Mayor Pro Tem Moore moved to go into Executive Session, seconded by Councilman Kizer and approved unanimously to discuss the following:

- A. The receipt of legal advice where the legal advice relates to a pending, threatened, or potential claim or other matters covered by the attorney-client privilege related to the Wharton Smith Change Order, S.C. Code §30-4-70(a)(2)**

Mayor Pro Tem Moore moved to exit Executive Session, seconded by Councilman Kizer and unanimously approved. No action was taken on the item discussed in Executive Session.

**Adjournment**

Mayor Pro Tem Moore moved to adjourn the meeting, seconded by Councilman Kizer and approved unanimously.

*The media/public was notified of the location, place and time of the meeting on Friday, August 7, 2020.*

APPROVED BY TOWN COUNCIL

  
Deborah Hargis, Municipal Clerk  
September 10, 2020