

**TOWN OF EDISTO BEACH  
ACCOMMODATIONS TAX ADVISORY BOARD  
MINUTES  
February 4, 2016  
11:00 a.m.**

Town of Edisto Beach  
Town Hall  
2414 Murray Street  
Edisto Beach SC 29438

Present: Matthew Kizer, Paul Oakley, Judith Blancett, Leslie Varner Hurley, Stephanie Jumper and Van Maxwell. Absent: Walton Salley

**Call to Order:** Chairman Matthew Kizer called the meeting to order at 11:00 a.m.

**Approval of Minutes:** Leslie Varner Hurley moved to approve the minutes of the November 5, 2015 meeting. The motion was seconded by Judith Blancett and unanimously approved.

**Election of Officers:** According to the ATAX by-laws, Section 2. Officers: "The officers of the Committee shall be a chairperson and vice-chairperson elected for one year terms at the first meeting of the Committee in each calendar year." Van Maxwell moved to appoint Matthew Kizer as Chairman and Paul Oakley as Vice Chairperson. Leslie Varner Hurley seconded the motion, which was unanimously approved.

**ATAX Fund Balance:** Mr. Oakley asked if any of the unencumbered funds were approaching the two year deadline in which they must be used. Financial Analyst Maxine Burton told Mr. Oakley that none of the current unencumbered funds were close to reaching the two-year point after which they would not be available. Mr. Oakley also asked Ms. Burton if the balance sheet provided to the Board would include information on how much money is distributed by quarter. Mr. Oakley also requested the dates of the distributions from the State, so the Board could see when funds were approaching the two year mark.

The next ATAX Board meeting will be May 5, 2016 at 11:00 a.m.

**Adjournment:** Paul Oakley moved to adjourn the meeting, seconded by Leslie Varner Hurley. The motion was approved unanimously.

APPROVED BY THE ATAX BOARD



Deborah Hargis, Municipal Clerk  
May 5, 2016