

MINUTES
TOWN OF EDISTO BEACH
JUNE 9, 2022
REGULAR TOWN COUNCIL MEETING
6:00 P.M.

Town of Edisto Beach
Town Hall
2414 Murray Street
Edisto Beach, SC 29438

Present: Mayor Crawford Moore, Mayor Pro Tempore Jerome Kizer, Robert Renner, Jay Watts, Joey Bagwell, Council Members. *Quorum of Council Present.*

Call to Order

Mayor Crawford Moore called the meeting to order at 6:00 p.m.

Pledge of Allegiance and Invocation

Councilman Joey Bagwell led those in attendance in the Pledge of Allegiance and the invocation.

Approval of Minutes

Regular Council Meeting Minutes, May 12, 2022: Mayor Pro Tempore Jerome Kizer moved to approve the Regular Council Meeting Minutes of May 12, 2022. The motion was seconded by Councilman Watts and unanimously approved.

Presentations

Starfish Awards

Mayor Moore presented Starfish Awards to the following:

- **Sheriff Guerry L. “Buddy” Hill, Jr.:** Colleton County Sheriff “Buddy” Hill was recognized for being a staunch supporter of the Town of Edisto Beach and the Edisto Beach Police Department. Sheriff Hill has built a team of professional law enforcement officers who are eager to serve and protect Colleton County and assist in enforcement activities within the Town of Edisto Beach. Sheriff Hill has a proactive approach to ensuring Colleton County remains a safe and secure community. He is also a great mentor to Police Chief Miano and other law enforcement officers.
- **Morgan Viars:** Ms. Viars, Code Enforcement Officer in the Building Department, was recognized for taking on major responsibilities associated with the Special Projects Coordinator position for many months as the Town searched and interviewed for a new employee. Morgan was heavily involved in the weekly market at Bay Creek Park, ensured tasks for various events and projects were completed, and took care of needs at the Edisto Beach Civic Center. The Mayor thanked Morgan for her exemplary work, willingness to serve, and dedication to the Town of Edisto Beach.
- **Tammy Lake:** Ms. Lake, Permit Technician/Business License Clerk in the Building Department, was recognized for taking on responsibilities associated with the Special Projects Coordinator duties. Tammy completed additional responsibilities with great customer service and a commitment to getting the job done in an efficient and seamless manner. The Mayor thanked Tammy for her willingness to serve and complete these additional duties for the Town of Edisto Beach.

- Marshall Horstmann: Mr. Horstmann, Operator in the Public Works Department, was recognized for going above and beyond his normal duties to ensure Edisto Beach Police Department equipment remains in working order. When Mr. Horstmann conducts generator checks, he also – without prompting – starts the Humvee and allows it to run. Mayor Moore noted this type of commitment speaks volumes of Mr. Horstmann’s character and his dedication to the Town of Edisto Beach.
- William Houston: Mr. Houston was recognized for his service and work on the Capital Projects Sales Tax Commission and was instrumental in ensuring the Town Hall/EOC project submitted by the Town of Edisto Beach was selected for possible funding and consideration by Colleton County Council. Mr. Houston’s commitment to the Town of Edisto Beach and our residents is sincerely appreciated and recognized by the Mayor and Town Council.

Public Comment Period

There were no comments from the public at this meeting.

Old Business

Ordinance No. 2021-13 Temporary Sewer Moratorium to be reviewed every 30 days until resolved. Due to the unexpected escalation in construction costs, the Town in coordination with the consultant requested revision of the South Carolina Rural Infrastructure Authority (RIA) grant application from Upgrades to Pump Stations A and B to Upgrade to Pump Station B only. This was approved and the project is out for bid. The bids are due June 22, 2022. This allows the Town to use the \$500,000 grant rather than relinquishing it. The RIA has been issued a one-time funding of \$900M which the Town is going to submit a grant application for the Upgrade of Pump Station A, the force main upgrades of Phase II, and automatic reading meters. The maximum grant amount under this issuance is \$10,000,000. The Mayor noted the Upgrade of Pump Station A, the force main upgrades of Phase II, and automatic reading meters will be acted upon once we have received the cost of these projects.

Second Reading of Ordinance 2022-17 to Repeal Section 6-1 and Amend and Restate Section 6-2 of the Town’s Code of Ordinances. The second reading of Ordinance 2022-17 was presented to repeal section 6-1 and section 6-2 of the Town’s Code of Ordinances designating the town as a wildlife sanctuary preventing certain trapping and hunting activities. Since the Town’s establishment as a wildlife sanctuary, the State has enacted extensive laws regulating trapping and hunting of wildlife, waterfowl, and birds which render this ordinance obsolete and inconsistent with current law. Councilman Renner made a motion to approve the second reading of Ordinance 2022-17 to repeal Section 6-1 and amend and restate Section 6-2 of the Town’s Code of Ordinances. This motion was seconded by Mayor Pro Tempore Kizer and unanimously approved.

Second Reading of Ordinance 2022-18 to adopt the Fiscal Year 2022-2023 Budget. For the Council’s consideration and approval, the second reading of Ordinance 2022-18 to adopt the budget for Fiscal Year 2022-2023, including enterprise funds and all special funds, beginning July 1, 2022, and ending June 30, 2023, was presented to Council. This is a reassessment year, and at this time the Town has not been provided any assessment data. Once the assessments are provided, the millage rate will be established. Councilman Watts made a motion to approve the second reading of Ordinance 2022-18 to adopt the Fiscal Year 2022-2023 Budget. This motion was seconded Councilman Renner and unanimously approved.

New Business

Coastal Science and Engineering - Groin Improvements: The Beachfront Management Committee recommended to Council the approval of Coastal Science and Engineering recommended improvements to Groins 2, 28, and 29 to include adding stone to Groin 2 and grouting in place, and moving stone from Groin 29 to Groin 28. This project will be funded through local accommodations taxes. The Mayor asked for a motion to proceed with this project to obtain the necessary costs to complete this work and once the costs are obtained, Council will approve the funding request. Councilman Watts made a motion to proceed with this project and obtain the necessary costs to complete this work. This motion was seconded by Councilman Renner and unanimously approved.

Contract Amendment with R&E Painting for Painting Project at the Civic Center: The approval of the contract amendment with R&E Painting to paint the steps at the Edisto Beach Civic Center in the amount of \$900 was presented to Council. This work was not included in the original contract and will be paid from the Civic Center Building Maintenance Fund, which has a balance of \$22,651. Councilman Bagwell made a motion to accept the contract amendment with R&E Painting to paint the steps at the Edisto Civic Center in the amount of \$900. This motion was seconded by Mayor Pro Tempore Kizer and unanimously approved.

Award of RFP 2022-03, Garbage Roll-In, Roll-Out Services: For the Council's consideration and approval, RFP 2022-03, Garbage Roll-In, Roll-Out Service, was recommended to be awarded to Lyons Contract Service, LLC, in the amount of \$8.00 per month per container. Lyons Contract Service, LLC, was selected based on a variety of criteria including operational plan, safety considerations, staffing schedule and overall cost. Mayor Pro Tempore Kizer made a motion to approve the awarding of RFP 2022-03, Garbage Roll-In, Roll-Out Service, to Lyons Contract Service, LLC, in the amount of \$8.00 per month per container. This motion was seconded by Councilman Bagwell and unanimously approved.

Mutual Aid Firefighting Agreement between the Town of Edisto Beach and the Edisto Beach Fire Department and the City of Walterboro and the Walterboro Fire Department: The Mutual Aid Firefighting Agreement by and between the City of Walterboro and Walterboro Fire Department and the Town of Edisto Beach and Edisto Beach Fire Department was presented to Council for their consideration and approval. In the event of a major fire, disaster, or other major emergency, either party may need the assistance of the other party to provide supplemental fire suppression, service equipment, personnel, and other emergency support. Councilman Bagwell made a motion to approve the Mutual Aid Firefighting Agreement between the Town of Edisto and Edisto Beach Fire Department and the City of Walterboro and the Walterboro Fire Department. This motion was seconded by Councilman Renner and unanimously approved.

Award of ESO Software Quote: The ESO Software quote in the amount of \$6,762 for the Edisto Beach Fire Department, upon successful negotiation of terms, was presented to Council for their consideration and approval. This software would replace the current software which is no longer supported. Funding is included in the FY 2022-23 Fire Department Budget. Mayor Pro Tempore Kizer made a motion to approve the ESO Software quote in the amount of \$6,762 to replace non-supported software at the Fire Department. This motion was seconded by Councilman Renner and unanimously approved.

Award of Gramling Home Care Quote to Repair and Repaint the Civic Center Deck: The quote received from Gramling Home Care, LLC, for repairs and repainting of the Edisto Civic Center deck in the amount of \$9,100 was presented to Council for their consideration and approval. This work will be paid from the Civic Center Building Maintenance Fund, which has a current balance of \$22,651. Councilman Bagwell made a motion to approve the quote from Gramling Home Care, LLC, for repairs and repainting of the Edisto Civic Center deck in the amount of \$9,100. This motion was seconded by Councilman Watts and unanimously approved.

Bay Creek Park – Hours of Operation: The Council’s consideration and approval of an adjustment in the hours of operation for Bay Creek Park was requested. The current hours of operation of 6 a.m.- 10 p.m. were recommended to be changed to 6 a.m. - 11 p.m., in order to be consistent with beach access hours of operation. Councilman Renner made a motion to change the hours of operation at Bay Creek Park to 6 a.m. – 11 p.m. daily. This motion was seconded by Mayor Pro Tempore Kizer and unanimously approved.

Edisto Beach Shag Festival – Recurring Special Event Request and \$10,000 Sponsorship: The Council’s consideration and approval was requested for the Recurring Special Event Request from Darrin Moore on behalf of the Edisto Beach Shag Festival, which is scheduled to be held from September 2-4, 2022, at Bay Creek Park, and the approval of a \$10,000 sponsorship was also requested. There are no changes in this year’s request to the Special Event application on file for this event. Councilman Watts made a motion to approve the Recurring Special Event Request for the Edisto Beach Shag Festival, scheduled at Bay Creek Park from September 2-4, 2022, as well as approve the request of a \$10,000 sponsorship. This motion was seconded by Councilman Renner and unanimously approved.

Council Time

Councilman Watts noted another Covid Clinic was held earlier today, and 16 individuals were vaccinated.

Department Reports

Administration

Assistant Town Administrator Mark Aakhus noted the following:

- The Annual Hurricane Tabletop exercise was held on May 19 in conjunction with Colleton County EMD.
- The Town’s Citizen Hurricane Preparedness Workshop was held on May 26 with approximately 48 participants and vendors.
- Council members and Town staff attended the Governor’s Coastal Hurricane Tour in Beaufort County on June 3.
- Beach Accesses:
 - The Utilities Department is planning to grade a portion of Beach Access 23 to incorporate a golf cart parking section.
 - The beach access maintenance contractor is back on track after having staffing shortages.
- Trailhead and Bathroom Project at Jungle Road:
 - A mandatory fiscal briefing will be held next week to sign the project agreement and begin work.

- Administration staff have been working to finalize our digital budget book on ClearGov. The digital budget book is a user-friendly, transparent tool that helps explain and share our annual budget using interactive tools and charts.

Fund Information

Fund	Received	Spent
General Fund	94.63%	84.22%
Water Fund	76.15%	76.114%
Wastewater Fund	83.75%	70.21%

Freedom of Information Act Requests

During the month of May 2022, the Town of Edisto Beach received eleven (11) Freedom of Information Act requests. The Building Department received all the requests.

Building

	May 2021	May 2022	YTD
Business/Rental License Fees	\$56,318.16	\$108,769.38	\$459,670.79
New Construction Permits	2	2	26
Other Permits	41	49	517
Permit Fees	\$13,317.00	\$10,830.00	\$139,566.50
Inspections	121	86	1100

Fire

Calls	May 2021	May 2022	YTD
Medical	24	14	236
Fire-Related	2	0	15
EMS/Misc.	21	11	148
Beach Wheelchairs	27	11	120
Water Rescue	1	0	12
Welfare Checks	0	0	14

Police

	May 2021	May 2022	YTD
Miles Patrolled	10,849	8,428	87,156
Incidents & Calls for Service	187	192	1,689
Property Checks	565	880	8,547
Town Parking Tickets	136	164	811

On behalf of Police Chief Steve Miano, Assistant Police Chief Daniel Seyle reported the following Police Department activities for the month of May:

- The Command Staff Leadership Retreat was held.
- The DOJ Leahy Vest Grant was submitted.
- Participated in the MASC Law Enforcement Annual Policy Training.
- The first “Lattes with Law Enforcement” was held on May 18 with approximately eleven (11) residents in attendance; good feedback received.
- New policies began rolling out, with high-risk policies first.
- Two local churches were assisted with their applications for Homeland Security Grants.
- Roll-Call Training was conducted on new policies.
- South Carolina Law Enforcement Accreditation Associate visited the Police Department to review policies and assist with the accreditation process.
- Assistant Chief Seyle reminded all about the Golf Cart Safety and Awareness Month beginning June 1.

Utilities

MG (Million gallons)	May 2021	May 2022	YTD
Pumped MG Water	20.4	18.8	173.3
Treated MG Wastewater	2.7	2.6	29.98
Water Line Repairs	3	3	40
Work Order Repairs	36	26	340

Public Works

Utilities Director Patrick Zemp informed Town Council that the Utilities Department responded to forty (40) utility calls, installed three water taps, and changed five (5) meters.

Mr. Zemp informed Town Council that the Public Works Department has completed twenty-eight (28) trash can work orders, seven (7) street sign work orders, and thirty-nine (39) miscellaneous work orders.

Executive Session

Mayor Pro Tempore Kizer made a motion to enter Executive Session for the reasons noted below. This motion was seconded by Councilman Renner and unanimously approved. Council entered Executive Session at 6:26 p.m.

1. Receipt of legal advice where the legal advice relates to a pending, threatened, or potential claim or other matters covered by the attorney-client privilege related to Sea Island Elevator, LLC v Patrick Brown and Town of Edisto Beach Case No. 2:22-cv-00258-RMG S.C. Code §30-4-70 (a) (2)
2. Receipt of legal advice where the legal advice relates to a pending, threatened, or potential claim or other matters covered by the attorney-client privilege related to Carla Dupre and Jasper Varn III v Town of Edisto Beach Zoning Board of Appeals Case No. 2021-CP-14 S.C. Code §30-4-70 (a) (2)
3. Receipt of legal advice where the legal advice relates to a pending, threatened, or potential claim or other matters covered by the attorney-client privilege related to the Fiscal Year 2022-2023 Millage Cap Calculation S.C. Code §30-4-70 (a) (2)

Return to Open Session

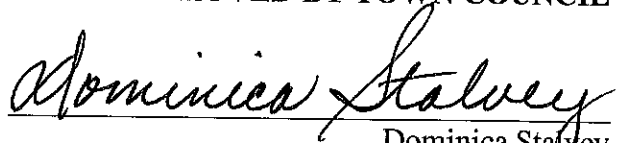
At 7:28 p.m., a motion was made by Councilman Renner to exit executive session and return to open session. This motion was seconded by Mayor Pro Tempore Kizer and unanimously approved.

No action was taken upon returning to open session.

Adjournment

A motion was made by Mayor Pro Tempore Kizer to adjourn the meeting. This motion was seconded by Councilman Watts and unanimously approved. Council adjourned at 7:29 p.m.

APPROVED BY TOWN COUNCIL



Dominica Stalvey

July 13, 2022