

**MINUTES**  
**TOWN OF EDISTO BEACH**  
**JULY 13, 2022**  
**REGULAR TOWN COUNCIL MEETING**  
**6:00 P.M.**

Town of Edisto Beach  
Town Hall  
2414 Murray Street  
Edisto Beach, SC 29438

**Present:** Mayor Crawford Moore, Mayor Pro Tempore Jerome Kizer, Robert Renner, Jay Watts, Joey Bagwell, Council Members. *Quorum of Council Present.*

**Call to Order**

Mayor Crawford Moore called the meeting to order at 6:00 p.m.

**Pledge of Allegiance and Invocation**

Councilman Jay Watts led those in attendance in the Pledge of Allegiance and gave the invocation.

**Approval of Minutes**

Public Hearing Meeting Minutes, June 9, 2022: Mr. Kizer moved to approve the Public Hearing Meeting Minutes of June 9, 2022. The motion was seconded by Mr. Renner and unanimously approved.

Regular Council Meeting Minutes, June 9, 2022: Mr. Renner moved to approve the Regular Town Council Meeting Minutes of June 9, 2022. The motion was seconded by Mr. Kizer and unanimously approved.

**Presentations**

**State of the Town Address – Mayor Crawford Moore**

Mayor Crawford Moore delivered his State of the Town Address. He noted many accomplishments, including: the election of a new Mayor and new Mayor Pro Tempore in November 2021; election of two new Councilmembers; held a retirement party for Mayor Jane Darby; amended or repealed several Ordinances and provided resolutions to streamline operations in several areas; provided authorization for a grant application to rural infrastructure for sewer upgrades, receiving \$500,00 toward those upgrades; created and approved a balanced budget which included a clean annual audit; received SC Department of Public Safety Body Worn Camera grant; held a Comprehensive Plan Visioning Workshop; received the South Carolina Municipal Association Achievement Award for excellence for towns with populations greater than 1,000 for our Recreational Master Plan. The Mayor also noted his gratitude to the Town Hall staff, who all work diligently and effectively for the Edisto Beach community.

The Mayor's State of the Town Address is attached in its entirety to the official minutes of this meeting.

### **Public Comment Period**

There were no comments from the public at this meeting.

### **Old Business**

Ordinance No. 2021-13 Temporary Moratorium to be reviewed every 30 days until resolved. The Town received two bids for Upgrades to Pump Station "B." American Engineering has reviewed the two bids and recommends award to the low bidder in the amount of \$747,500. American Engineering will be submitting a grant application to RIA for Pump Station "A," the force main upgrades of Phase II, and automatic reading meters. American Engineering has scheduled a meeting with the Executive Director of RIA this month to discuss the next grant cycle and application. The grant application deadline is September 12, 2022, and award timeframe is the first quarter of 2023. The maximum grant amount under this issuance is \$10,000,000 with a 15% local match.

### **New Business**

First Reading to Amend Ordinance 2022-18 Fiscal Year 2022-2023 Budget. The first reading to amend Ordinance 2022-18 Fiscal Year 2022-2023 Budget to increase the millage to 27.47 mills was presented to Council for its consideration and approval. Every five years Colleton County conducts a tax reassessment that requires the Town to calculate either a rollback or rollforward of millage for the purposes of equalizing municipal property tax. It was determined that the tax millage shall rollforward from 25.15 to 27.47 mills. It was determined that no other tax millage adjustments are needed. Mr. Kizer made a motion to approve amending Ordinance 2022-18 Fiscal Year 2022-2023 Budget to increase the millage to 27.47 mills. This motion was seconded by Mr. Renner and unanimously approved.

Resolution No. 2022-R20 to Join the National Cooperative Purchasing Alliance and Authorize Purchasing of Supplies, Services, or Construction Through Its Cooperative Purchasing Program. Council was asked to consider for its approval the Town's participation in the National Cooperative Purchasing Alliance (NCPA) and authorize purchasing of supplies, services, or construction through its cooperative purchasing program. This national procurement program offers the Town additional procurement options that are compliant with the Town's procurement ordinance and state law. Mr. Bagwell made a motion to approve resolution 2022-R20 to join the National Cooperative Purchasing Alliance and authorize purchasing of supplies, services, or construction through its cooperative purchasing program. This motion was seconded by Mr. Watts and unanimously approved.

Award of Invitation for Bids 21-028 for Upgrades to Pump Station "B." Council was asked to consider for its approval the awarding of a contract for upgrades to Pump Station "B" to AAA Utility and Construction in the amount of \$747,500. Five hundred thousand dollars will be funded through RIA grant funds and the balance will be paid through Water R & R which has a current balance of \$1,087,446. Mr. Kizer made a motion to award the contract for upgrades to Pump Station "B" to AAA Utility and construction in the amount of \$747,500. This motion was seconded by Mr. Renner and unanimously approved.

AirMedCare Network Municipal Site Membership. Council was asked to consider for its approval the 2022-2023 agreement and invoice for the Town of Edisto Beach's renewal of the AirMedCare Network Program in the amount of an annual \$2,465.00 fee. This agreement covers any individual who resides within the boundaries of the Town of Edisto Beach when transported for medical necessity by an AirMedCare network provider. Mr. Bagwell made a motion to accept the 2022-2023 agreement with AirMedCare Network in the amount of an annual \$2,465.00 fee. This motion was seconded by Mr. Kizer and unanimously approved.

Amend Personnel Manual relating to the IRS Allowance for Mileage. Council was asked to consider and approve an amendment to the Town of Edisto Beach Personnel Manual to allow for mileage reimbursement for employees using their own private vehicles for official town business to be consistent with the current IRS mileage rate and not the previous year's rate. The IRS recently increased mileage reimbursement from 58.5 cents per mile to 62.5 cents per mile. Mr. Renner made a motion to increase the mileage reimbursement consistent with the IRS mileage rate and increase to the current rate of 62.5 cents per mile. The motion was seconded by Mr. Kizer and unanimously approved.

Work Authorization No. 17 with American Engineering Consultants, Inc. Council was presented for its consideration and approval Work Authorization No. 17 between the Town of Edisto Beach and American Engineering Consultants, Inc., with scope of services to include the Application for Project Funding for "Wastewater system upgrades of treatment plant, force main, pump station A, and the replacement of all existing water meters," in the amount of \$10,000 in consulting services. Mr. Kizer made a motion to approve Work Authorization No. 17 with American Engineering Consultants in the amount of \$10,000 for consulting fees. The motion was seconded by Mr. Watts and unanimously approved.

Extension of Contract with Yellowstone Landscape for Litter Removal on Highway 174. Council was presented for its consideration and approval the extension of services with Yellowstone Landscape for litter removal on Highway 174 from July 1, 2022, through June 30, 2023. This is the first extension of the current contract. The annual contract amount is \$12,000 which is fully reimbursed to the Town by Charleston County. Mr. Bagwell made a motion to approve the extension with Yellowstone Landscape in the amount of \$12,000 for the period July 1, 2022, to June 30, 2023, for litter removal on Highway 174. The motion was seconded by Mr. Kizer and unanimously approved.

Establish Selection Committee for Water and Wastewater Professional Engineering Services. Council was asked to consider and approve a selection committee for an RFP for "as needed" water and sewer consultant services to include two staff members, one Councilmember, and two Water and Sewer Committee members. The Mayor noted Mr. Renner agreed to serve on this selection committee. Town Administrator Hill requested Mr. Mark Aakhus and Mr. Patrick Zemp serve on this committee. The Water and Sewer Committee will recommend two of its members to serve. Mr. Kizer made a motion to establish the selection committee for the Water and Wastewater Professional Engineering Services. This motion was seconded by Mr. Renner and unanimously approved.

Special Event Application/Edisto Triathlon: Council was asked to consider the Special Event Application submitted by the South Carolina Triathlon Series for the Edisto Triathlon on October 29, 2022, from 7 a.m. – 4 p.m. Location of event will be the State Park, Bay Creek Park, and roadways. The projected number of attendants is 350. Mr. Watts made a motion to approve the application submitted for the Edisto Triathlon to be held on October 29, 2022. This motion was seconded by Mr. Kizer and unanimously approved.

Granicus Short-term Rental Compliance Monitoring Software. Council was asked to consider and approve entering into an initial 12-month agreement with Granicus Software for short-term rental compliance monitoring, address identification and rental activity monitoring services in the amount of \$37,528 to be paid from Local Accommodations. This product will allow the Town to increase its short-term rental business license and local accommodations tax remittance compliance. Mr. Renner made a motion to enter into an initial 12-month agreement with Granicus Software for short-term rental services as noted in the amount of \$37,528 to be paid from Local Accommodations. This motion was seconded by Mr. Watts and unanimously approved.

**Committee Vacancies**

ATAX Committee – Two Vacancies. Council was asked to consider and approve the advertisement for two vacancies on the ATAX Committee. The terms of Leslie Varner-Hurley and Tyler VonNeida end in August 2022. Mr. Bagwell made a motion to advertise for two vacancies on the ATAX Committee. This motion was seconded by Mr. Kizer and unanimously approved.

Water and Sewer Committee – One Vacancy. Council was asked to consider and approve the advertisement for one vacancy on the Water and Sewer Committee. The term of Jody Kleckley ends in August 2022. Mr. Kizer made a motion to advertise for the one vacancy on the Water and Sewer Committee. This motion was seconded by Mr. Watts and unanimously approved.

**Council Time**

Mr. Watts noted we have over 200 turtle nests on Edisto Beach.

Mr. Watts reported another Covid Booster Clinic will be held on August 9 from 1:00-2:00 p.m. at Town Hall.

Mayor Crawford noted that it has been one year since Mr. Bob Sandifer passed on. The Mayor expressed to Mrs. Beverly Sandifer, who was in attendance, his appreciation on behalf of the Town of Edisto Beach for Mr. Sandifer’s many great works for the residents of Edisto Beach.

**Department Reports**

**Administration**

Assistant Town Administrator Mark Aakhus noted the following:

- Trailhead and Bathroom Project at Jungle Road:
  - This grant has been signed. A survey has been ordered. This project will be modeled after the Bay Creek Park bathroom facilities.

- The Vine Street Bike Path Grant has been preliminarily approved.
- A site visit for the flooring replacement at Town Hall has been scheduled for those contractors interested in submitting a bid for this project.
- Our website subscriptions for news and other information have increased from 200 to 500 subscriptions.

Fund Information

<b>Fund</b>	<b>Received</b>	<b>Spent</b>
General Fund	105.91%	90.37%
Water Fund	87.11%	82.74%
Wastewater Fund	99.37%	75.64%

Freedom of Information Act Requests

During the month of May 2022, the Town of Edisto Beach received nine (9) Freedom of Information Act requests. The requests were for Police Department reports and Building Department permits/reports.

Building

	<b>June 2021</b>	<b>June 2022</b>	<b>YTD</b>
Business/Rental License Fees	\$55,626.49	\$17,533.82	\$477,224.61
New Construction Permits	4	5	31
Other Permits	30	38	555
Permit Fees	\$13,317.50	\$20,183.00	\$159,749.50
Inspections	88	164	1264

Fire

<b>Calls</b>	<b>June 2021</b>	<b>June 2022</b>	<b>YTD</b>
Medical	24	41	277
Fire-Related	2	4	19
EMS/Misc.	21	73	221
Beach Wheelchairs	21	35	155

Water Rescue	1	4	16
Welfare Checks	0	0	14

- Chief Conley noted that a large joint training was held with St. Paul’s Fire Department.

Police

	June 2021	June 2022	YTD
Miles Patrolled	8,521	10,021	97,177
Incidents & Calls for Service	322	240	1,929
Property Checks	600	967	9,514
Town Parking Tickets	119	227	1,038

- Chief Miano noted “Lattes with Law Enforcement” will be held on July 20<sup>th</sup> at 9:00 a.m. at the Wyndham coffee shop.
- The Chief noted he is working on a July 4<sup>th</sup> report to share with Town Council and the administration.

Utilities

MG (Million gallons)	June 2021	June 2022	YTD
Pumped MG Water	23.9	24.5	197.8
Treated MG Wastewater	3.86	3.56	33.5
Water Line Repairs	1	2	42
Work Order Repairs	41	29	369

- Mr. Zemp noted that the Consumer Confidence Report on Water Quality has been reported to the state. This report will be distributed to the public in the next few weeks.

**Executive Session**

Mr. Kizer made a motion to enter Executive Session for the purpose of receipt of legal advice where the legal advice relates to a pending, threatened, or potential claim or other matters covered by the attorney-client privilege related to Carla Dupre and Jasper Varn III v Town of Edisto Beach Zoning Board of Appeals Case No. 2021-CP-14 S.C. Code §30-4-70 (a) (2). This motion was seconded by Mr. Renner and unanimously approved. Council entered Executive Session at 6:28 p.m.

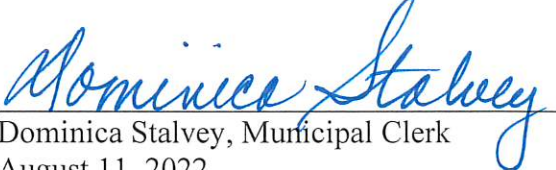
At 7:27 p.m., Mr. Kizer made a motion to exit Executive Session and enter open session. The motion was seconded by Mr. Renner and unanimously approved.

No action was taken after entering open session.

**Adjournment**

Mr. Kizer made a motion, seconded by Mr. Watts, to adjourn the meeting. This motion was unanimously approved, and the meeting adjourned at 7:28 p.m.

**APPROVED BY TOWN COUNCIL**

  
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Dominica Stalvey, Municipal Clerk  
August 11, 2022



**STATE OF THE TOWN OF EDISTO BEACH 2022**  
**Mayor Crawford Moore**  
**July 13, 2022**

During the State of the Town Address, Mayor Crawford Moore presented the following accomplishments and actions for the Town of Edisto Beach for the 2021-2022 year:

- Elected a new Mayor and new Mayor Pro Tempore in November 2021. Also elected two new councilmembers
- Held a retirement for Mayor Jane Darby
- Signed and agreed to continue contract with Kenny Bingham as our representative in Columbia for special project financing regarding the American Rescue Plan Act of 2021, through which we obtained 7.5 million dollars in the state budget for beach nourishment.
- Coordinated with Army Corp of Engineers for our part of the commitment to an agreement for ongoing storm reduction projects
- Appointed a new municipal judge, Morrison Payne
- Amended or repealed several Ordinances and provided resolutions to streamline operations in several areas, including:
  - expanded limited water use
  - sign usage
  - standardized business licenses
  - provided for abatement of public nuisances giving procedures for enforcement and penalties
  - streamlined codes for town purchasing
  - provided guidance for mobile vending
  - prohibited the feeding or baiting of deer
  - defined guidance for electronic meetings
  - provided guidance for hiring of wrecker services for towing of vehicles
  - amended and restated our position as a wildlife sanctuary
  - authorized the sale of property owned through road closure for \$28,000
  - provided authorization for a grant application to SC Rural Infrastructure Authority for sewer upgrades receiving \$500,000 towards those upgrades (once again utilizing our lobbyist Mr. Kenny Bingham)
  - continued mutual aid agreements with Colleton and Charleston counties
  - continued annual beach mat purchases, adding several to our accesses
  - contracted beach access cleaning and maintenance with local contractor freeing up our staff for other ongoing maintenance of grounds and parks
  - approved Town Hall project for Colleton County capital project sale tax which was approved for inclusion on the referendum in November
  - approved and funded Project Lifesaver for residents and vacationers who have loved ones who “wander”



- provided local match for SC Recreational Trails Program Grants
- provided local match for SC hazard mitigation assistance grant
- proclaimed May as Building Safety Month
- created and proclaimed June as Golf Cart Safety and Education Month
- approved a one-time premium pay for all employees
- Created our goal setting which included input from the public
- Funded our Beach Patrol through ATAX for \$20,598
- Created and approved a balanced budget which included a clean annual audit
- Opened more beach accesses to golf cart parking and eased escarpments creating a safer environment for our beach vacationers
- Removed board walk at Beach Access 37 and replaced with walk over mat
- Adopted the master recreation plan through input from the public for signage, restrooms, and bike path improvements
- Approved repainting of the Civic Center and purchased a new “Welcome to Edisto Beach” sign
- Extended the roll-in, roll-out program and contracted the care and maintenance of the convenience center
- Purchased new extrication equipment for the Fire Department
- Approved no less than 15 special events
- Held tabletop exercise for fall hurricane season
- Held public a meeting for hurricane preparation for our local residents at the Civic Center
- Had 12 staff members recognized for exceptional service to the Town
- Received SC Department of Public Safety Body Worn Camera grant
- Created a system to better communicate the happenings at the Town to the public through a news publication and better communication through our website with monthly highlights
- Added a notification subscription to our website for the public
- Resurfaced the remainder of Palmetto Blvd and repaired sections of Lybrand St
- Held a Comprehensive Plan Visioning Workshop that was open to the public for input
- Promoted two police officers and expanded out Beach Patrol training and education
- Made available COVID 19 vaccine shots for the public
- Hosted Palmetto Retailer Education Program
- Hosted Disabled Veterans Outreach Program and Local Veteran Employment Representatives at Town Hall
- Received the Municipal Association Achievement Award for excellence for towns with populations of greater than 1,000 for our Recreational Master Plan

The aforementioned items are a few highlights of the Town’s accomplishments over the last year. The common thread to all of this is our people that work hard for this community. We have a fantastic staff here at the Town. I have never had the privilege of working with a better group of people anywhere. We are fortunate to have the people we have and that goes throughout our entire staff here at the Town.