

MINUTES
TOWN OF EDISTO BEACH
REGULAR TOWN COUNCIL MEETING
January 12, 2023
6:00 p.m.

Town of Edisto Beach
Town Hall
2414 Murray Street
Edisto Beach, SC 29438

Present: Mayor Crawford Moore, Jerome Kizer, Robert Renner, Jay Watts, Joey Bagwell, Council members. *Quorum of Council Present.*

Call to order

Mayor Crawford Moore called the meeting to order at 6:00 p.m.

Pledge of Allegiance and Invocation

Councilman Kizer led those in attendance in the Pledge of Allegiance and gave the invocation.

Approval Of Minutes

Special Public Hearing Minutes, December 8, 2022: Mr. Renner moved to approve the Special Public Hearing Minutes of December 8, 2022. The motion was seconded by Mr. Watts and unanimously approved.

Regular Town Council Meeting Minutes, December 8, 2022: Mr. Kizer moved to approve the Regular Town Council Meeting Minutes of December 8, 2022. The motion was seconded by Mr. Bagwell and unanimously approved.

Presentations

A. Starfish Awards

1. Mr. Alex Cone was recognized for his dedicated work as a member of the Planning Commission. He served on the Planning Commission since May 2019 and has given excellent service to the residents and the Town of Edisto Beach through his work as a commission member. His faithful service, regular attendance at meetings, and careful review of all matters before the Planning Commission are commendable. We express our gratitude for Mr. Cone's years of service and his dedication to the Town of Edisto Beach and our residents.
2. Mr. Bill Reeside was recognized for his commitment to the Town of Edisto Beach with his service on the Water and Sewer Committee. He has served on this committee since August 2021. Mr. Reeside's wealth of knowledge has been invaluable, and he has given his time and expertise to produce good work and guidance as a member of the committee. We thank Mr. Reeside for his service on the Water and Sewer Committee and his dedication to the Town of Edisto Beach and our residents.

3. Mrs. Dee Stalvey, the Town's Municipal Clerk, was recognized for her assistance to residents in sharing CodeRed and emergency notification information. An Edisto Beach resident noted Mrs. Stalvey's patience and poise when dealing with a potentially tense situation by providing the residents involved step-by-step sign-up instructions to the Town's notification systems. We thank Mrs. Stalvey for her good work on behalf of the Town of Edisto Beach and our residents.
4. Mr. Patrick Zemp, Utilities and Public Works Director, was recognized for his work during the winter freeze in December. An Edisto Beach resident noted Mr. Zemp's prompt attention to the issues associated with the freeze, his early morning work of shutting off water supplies to homes, and his courteous and smiling attitude as he interacted with the resident and explained the situation and the steps the Town took to deal with the freeze situation. Mr. Zemp's work in providing great service and doing so in a professional and courteous manner is very much appreciated. We sincerely thank Mr. Zemp for his dedication and commitment to the Town of Edisto Beach and our residents.

Public Comment Period

Mr. Jeff Davis introduced himself as a new reporter for the Edisto News.

Mayor Moore welcomed Mr. Al Jenkins, Regional Director for U.S. Senator Tim Scott, who was in attendance at this meeting.

Old Business

Ordinance No. 2021-13 Temporary Moratorium to be reviewed every 30 days until resolved. Construction of Pump Station B has commenced and is scheduled to be complete by April. The SCIIP grant application award timeframe is the first quarter of 2023. The Town applied for an additional Rural Infrastructure Authority (RIA) grant in the amount of \$500,000 to be applied towards the Town's match of the SCIIP grant. Until both pumps are upgraded, the moratorium will remain in effect.

New Business

Resolution No. 2023-01 Appreciation and Recognition to Iris Hill. Resolution No. 2023-01, a resolution of appreciation and recognition to Ms. Iris Hill, Town Administrator, for her exemplary years of service to the Town of Edisto Beach, was presented by Council. Following the reading of this resolution, Mr. Bagwell made a motion to approve Resolution No. 2023-01, which was seconded by Mr. Kizer and unanimously approved. Mayor Crawford presented the resolution to Ms. Hill and thanked her for her dedication and commitment to the Town of Edisto Beach, and for her amazing work on behalf of the Town and residents.

First Reading of Ordinance No. 2023-01 to Amend Sections 82-31 and 82-32 of the Town's Code of Ordinances Providing for Non-Transient and Transient Hydrant Use. Council was asked to consider and approve the first reading of Ordinance No. 2023-01 to amend sections 82-31 and 82-32 which provides temporary water use from hydrants while preventing unauthorized use and maintains system integrity and water quality. Mr. Kizer made a motion to approve the first reading of Ordinance No. 2023-01 to amend sections 82-31 and 82-32 of the Town's Code of Ordinances providing for non-transient and transient hydrant use. The motion was seconded by Mr. Renner and unanimously approved.

First Reading of Ordinance No. 2023-02 to Amend Subsection 82-87(b) of Division III – Cross Connection Control of the Town’s Code of Ordinances to Provide Backflow Prevention Certification to be Submitted Annually to Obtain a Business License. Council was asked to consider and approve the first reading of Ordinance No. 2023-02 to amend section 82-87(b) of Division III which provides that a backflow prevention certification be submitted annually to obtain a town business license. A motion was made by Mr. Renner to approve the first reading of Ordinance No. 2023-02 to amend subsection 82-87(b) of Division III to provide for backflow prevention certification to be submitted annually in order to obtain a business license. The motion was seconded by Mr. Watts and unanimously approved.

Town Hall/EOC Architectural and Engineering Services Award. Council was asked to consider and approve the awarding of the contract for Town Hall/EOC architectural and engineering services to Rosenblum Coe Architects, Inc. in the amount of \$866,282. Monthly invoices will be paid from General Fund Capital Improvement Projects, which has a current balance of \$548,518 while waiting on reimbursement from Colleton County. Once bonds are issued for the Colleton County Capital Project Sales tax, we will begin submitting reimbursement requests to the County. Bonds are expected to be issued mid-year 2023, and we anticipate spending approximately \$200,000 of the \$866,282 fee before reimbursements can be made. A motion was made by Mr. Bagwell to approve the awarding of the contract to Rosenblum Coe Architects in the amount of \$866,282 for architectural and engineering services for the new Town Hall/EOC project and to use funds as noted. The motion was seconded by Mr. Kizer and unanimously approved.

Deer Management Services Contract. Council was asked to consider and approve the awarding of a contract for deer management services to Lowcountry Wildlife Specialists, LLC, for an amount not to exceed \$9,800, and as a term of this contract, the Town would also agree to pay Long’s Deer Processing an amount not to exceed \$6,300, for a total not to exceed amount of \$16,100. This will be paid from the General Fund Contingency which has a balance of \$142,848. Mr. Renner made a motion to approve the award for deer management services to Lowcountry Wildlife Specialists, LLC, for an amount not to exceed \$9,800, and to also pay Long’s Deer Processing an amount not to exceed \$6,300, for a total award not to exceed \$16,100. Mr. Bagwell seconded this motion, which was approved unanimously.

RFP No. 2022-12 Bike Path Repaving Award. Council was asked to consider and approve the awarding of RFP No. 2022-12 to Steed Paving for the Vine Street Bike Path Repaving Project in the base amount of \$94,288.50 and bid alternative amount of \$6,947.50 for a total project cost of \$101,236.00. This project was budgeted under General Fund Capital Improvement Projects in the amount of \$125,000. Fifty percent of the base bid, \$47,144.15, will be reimbursed through the LWCF grant matching funds. Mr. Watts made a motion to approve the award of RFP No. 2022-12 to Steed Paving for the Vince Street Bike Path Repaving Project in the base amount of \$94,288.50, and bid alternative amount of \$6,947.50, for a total project cost of \$101,236. The motion was seconded by Mr. Renner and approved unanimously.

RFP No. 2022-13 Jenkins Street Repaving Award. Council was asked to consider and approve the awarding of RFP No. 2022-13 to Steed Paving for the Jenkins Street Repaving project in the amount of \$41,009.13. This project was budgeted under General Fund Capital Improvement Projects in the amount of \$52,550. Mr. Bagwell made a motion to award RFP No. 2022-13 to Steed Paving in the amount of \$41,009.13 for the Jenkins Street Repaving project. Mr. Kizer seconded this motion, which was approved unanimously.

Emergency Purchase Order Coastal Science and Engineering for Groin #2 Repair. Council was asked to consider and approve an emergency purchase order for the repair of Groin 2 to Coastal Science and Engineering in the amount of \$22,000 to be funded from Local Accommodations Fund. Based on tide predictions, Coastal Science and Engineering estimates the project will be completed the week of February 6-10, with a contingency period of February 15-23. A motion was made by Mr. Kizer to approve the emergency purchase order for the repair of Groin 2 to Coastal Science and Engineering in the amount of \$22,000. Mr. Renner seconded this motion, which was approved unanimously.

Second Extension to Convenience Station Attendant Services Contract with Lyons Contract Services, LLC. Council was asked to approve the second extension to the Convenience Station Attendant Services Contract with Lyons Contract Services, LLC for the period beginning December 2, 2022, and ending December 1, 2023. Two additional extension periods remain. A motion was made by Mr. Renner to approve the second extension to the Convenience Station Attendant Services Contract with Lyons Contract Services, LLC. This motion was seconded by Mr. Kizer and unanimously approved.

Lowcountry Council of Governments Local Comprehensive Plan Agreement. Town Council originally approved the 2020 Local Comprehensive Plan November 10, 2021, to be paid from General Fund Professional Fees. Due to the plan not being completed and invoiced until this current budget year, the \$18,000 fee was not carried over into the current budget year. Council was asked to consider and approve payment to Lowcountry Council of Governments for the completion of the Comprehensive Plan Update in the amount of \$18,000 to be transferred from General Fund Capital Improvement Projects, which has a current balance of \$548,518, to General Fund Professional Fees. Mr. Bagwell made a motion to approve payment to Lowcountry Council of Governments in the amount of \$18,000 as per the Comprehensive Plan Agreement. Mr. Kizer seconded this motion, which was approved unanimously.

Special Event Application: 4th Annual Animal Lovers of Edisto Puppy Plunge. Council was asked to consider and approve the Special Event Application from the Animal Lovers of Edisto K9 Rescue for the 4th Annual Puppy Plunge on February 25, 2023, from 11 a.m.-1 p.m. Mr. Kizer made a motion to approve the special event application for the February 25th event for the Animal Lovers of Edisto K9 Rescue. Mr. Watts seconded the motion, which was approved unanimously.

Town Committees

Committee Appointments

Two applications were received for one vacancy on the Planning Commission. Council voted by ballot appointing Mr. Tom Hart, the candidate with the majority of votes. This vacancy is due to the resignation of Alex Cone, and this term expires in May 2023. Mr. Kizer made a motion to appoint Mr. Tom Hart to the Planning Commission. Mr. Renner seconded this motion, which was approved unanimously.

Two applications were received for one vacancy on the Water and Sewer Committee. Council voted by ballot appointing Mr. John Drolet, the candidate with the majority of votes. This vacancy is due to the resignation of Bill Reeside, and this term expires in August 2025. Mr. Bagwell made a motion to appoint Mr. John Drolet to the Water and Sewer Committee. Mr. Watts seconded this motion, which was approved unanimously.

Committee Vacancy

Council was asked to consider and approve the advertisement of one vacancy on the TIDE Committee due to the resignation of Committee member Mr. Ron Scroggy. A motion was made by Mr. Renner to approve the advertisement of the TIDE Committee vacancy. Mr. Watts seconded the motion, which was approved unanimously.

Council Time

Mayor Moore announced the following Town Council meetings:

- Town Council Goal-Setting Retreat, January 18, 10:00 a.m.
- Town Council Budget Workshop, February 22, 9:30 a.m.

Mayor Moore thanked Mr. Zemp, Utilities Department staff, and others for all their hard work during the weather freeze situation.

Mayor Moore attended the funeral of Mr. Gene Whetsell, who died on January 4. Mr. Whetsell served for many years as a council member of the Colleton County Council, among other positions. His dedicated work on behalf of Colleton County will be long remembered.

Mayor Moore shared the news of the death of Patty Saunders' mother. Town Council's thoughts and prayers are with Patty and her family at this time.

Mayor Moore noted he met with State Representative Matt Leber, and he is very excited about working with Representative Leber to get some things done for Edisto Beach.

Department Reports

Administration

Assistant Town Administrator Mark Aakhus noted the following:

- For the Jungle Road Park project, surveys are being conducted, architectural plans are underway, and the RFP is prepared to send out.
- Wheel stops have been installed at Beach Access 9.
- Wayfinding signs are scheduled for install in early February.
- For the month of December, the Town website had 22,000 views, mostly due from water outage/boil water notifications, and our subscribers increased from 875 to 975.
- The end of December represents 50% of the fiscal year but we have expended only 41% of the General Fund.
- The US Army Corps of Engineers presented project updates today at the Beachfront Management Committee meeting, which was quite informative.
- Department heads are working on the six-month budget adjustment, which will be presented to Council in February.

Fund Information

Fund	Received	Spent
General Fund	44.87%	41.35%
Water Fund	49.80%	36.75%
Wastewater Fund	54.82%	40.17%

Freedom of Information Act Requests (FOIA)

	December 2021	December 2022	YTD
Number of Requests	10	2*	59

*2 Building Requests

Building

	December 2021	December 2022	YTD
Business/Rental License Fees	\$5,676.80	\$6,076.40	\$63,978.84
New Construction Permits	2	1	10
Other Permits	45	35	211
Permit Fees	\$14,638.50	\$8,776.50	\$65,288.70
Inspections	69	186	620

Fire

	December 2021	December 2022	YTD
Calls			
Medical	16	8	128
Fire-Related	0	3	23
EMS/Misc. (includes alarms, hazmat, public assist, water rescue, etc.)	0	16	203
Public Service (includes fire inspections, beach wheelchair loan, welfare checks)	5	49	169

Police

	December 2021	December 2022	YTD
Miles Patrolled	7,600	8,523	53,598
Incidents & Calls for Service	105	68	914
Property Checks	840	528	4,645
Town Parking Tickets	6	8	576

Chief Seyle also reported the following:

- The two new full-time police officers passed their required tests, and a cumulative test will be taken on January 18. Once they pass this test, they will begin at the Police Academy in early February.
- A new part-time officer was hired in late December.
- Chief Seyle noted a few cases of real estate fraud occurring here and in other parts of the country. Properties are being listed for sale without the owners' knowledge or permission. Houses which are mortgage free are being targeted. This is a multi-state, multi-jurisdictional investigation. The Chief advised homeowners to take measures to protect their properties.

Utilities

MG (Million gallons)	December 2021	December 2022	YTD
Pumped MG Water	11.1	13.0	104.5
Treated MG Wastewater	2.2	3.0	22.3
Water Line Repairs	1	2	21
Work Order Repairs	41	119	273


Mr. Zemp also reported on the following items:

- AAA Construction has started construction of Lift Station B.

Adjournment

There being no further business to discuss, Mr. Kizer made a motion to adjourn the meeting. Mr. Renner seconded the motion, which was approved unanimously.

APPROVED BY TOWN COUNCIL



Dominica Stalvey
February 9, 2023