

**MINUTES
TOWN OF EDISTO BEACH
REGULAR TOWN COUNCIL MEETING
March 9, 2023
6:00 p.m.**

Town of Edisto Beach
Town Hall
2414 Murray Street
Edisto Beach, SC 29438

Present

Mayor Crawford Moore, and Councilmembers Jerome Kizer, Robert Renner, Jay Watts, and Joey Bagwell. *Quorum of Council Present.*

Call to Order

Mayor Moore called the meeting to order at 6:00 p.m.

Pledge of Allegiance and Invocation

Mayor Moore led those in attendance in the Pledge of Allegiance, and he also gave the invocation.

Approval of Minutes

Regular Town Council Meeting Minutes, February 9, 2023: Mr. Kizer moved to approve the Regular Town Council Meeting Minutes of February 9, 2023. The motion was seconded by Mr. Renner and unanimously approved.

Town Council Budget Retreat Minutes, February 22, 2023: Mr. Renner moved to approve the Town Council Budget Retreat Minutes of February 22, 2023. The motion was seconded by Mr. Bagwell and unanimously approved.

Proclamations and Presentations

Presentation of the Burley L. Lyons Park Sign

Mayor Moore presented Mrs. Susan Lyons Pratt, the daughter of Burley L. Lyons, with the old park sign bearing her father's name since a new sign was placed at the entrance of the Burley L. Lyons Park. Mr. Lyons had a long history with Edisto Beach, including serving as mayor for many years.

Lowcountry Council of Governments and the Edisto Beach Planning Commission to present the Town of Edisto Beach Comprehensive Plan 2023. Dr. Maleena Parkey, Principal Planner, Lowcountry Council of Governments, and George Kostell, Chairman, Edisto Beach Planning Commission, presented a report to Council at the March 7 Worksession. They explained the process the Planning Commission used to produce the Comprehensive Plan 2023, which is before Council for their approval through the ordinance process.

Public Comment Period

No public comments were offered at this meeting.

Old Business

Ordinance No. 2021-13 Temporary Moratorium to be reviewed every 30 days until resolved. Construction of Pump Station B has commenced and is scheduled to be complete by April 2023. The SCIIP grant application award timeframe is the first quarter of 2023. The Town applied for an additional Rural Infrastructure Authority (RIA) grant in the amount of \$500,000 to be applied towards the Town's match of the SCIIP grant. Until both pumps are upgraded, the moratorium will remain in effect.

New Business

First Reading of Ordinance No. 2023-03 Adoption of the Comprehensive Plan 2023. Council was asked to consider and approve the First Reading of Ordinance No. 2023-03, Adoption of the Comprehensive Plan 2023. The Planning Commission has approved this plan, and the Commission's resolution for adoption has been presented to Council. Mr. Watts made a motion to approve the First Reading of Ordinance No. 2023-03, Adoption of the Comprehensive Plan 2023. Mr. Bagwell seconded this motion, which was approved unanimously.

Resolution No. 2023-R04 Committing the Town of Edisto Beach to Providing a Local Match for an Edward Byrne Memorial Justice Assistance Grant (JAG). This resolution commits to provide an \$8,000 local match to an \$80,000 grant request to purchase a Report Management System/Computer Automated Dispatch system to improve officer safety and interoperability with Colleton County. Council was asked to consider and approve an Edward Byrne Memorial Justice Grant and for the Town to follow its procurement policy when securing services and products with grant funds. If the grant is awarded this year, funds will be obligated from general fund contingency. If awarded next year, the match will be incorporated in the budget. Mr. Bagwell made a motion to approve Resolution No. 2023-R04 committing the Town of Edisto Beach to providing a local match for an Edward Byrne Memorial Justice Assistant Grant (JAG). Mr. Kizer seconded this motion, which was approved unanimously.

Town-wide Trailhead Kiosk Award. Council was asked to consider and approve a quote from Timberhomes Vermont for a partially assembled classic wooden kiosk to be erected at Jungle Road Parking Lot in the amount of \$4,851. This feature is part of the Jungle Road bathroom improvement project and was originally budgeted for in the amount of \$6,000 to be paid for using a combination of Recreational Trails Program grant funds and Capital Improvement Project funds. Mr. Kizer made a motion to approve the quote from Timberhomes Vermont for a wooden kiosk to be erected at Jungle Road Parking Lot in the amount of \$4,851. Mr. Renner seconded this motion, which was approved unanimously.

Ocean Ridge Property Owners Association and Town of Edisto Beach Security Services Agreement. Council was asked to consider and approve the Ocean Ridge Property Owners Association and Town of Edisto Beach Security Services Agreement effective March 10, 2023. This is an ongoing program between the Town and the Ocean Ridge POA whereby the Town provides police protection and patrol within Ocean Ridge for an annual fee. The fee is set by the average cost of one-half the expense of one officer at a rate of \$48,250 per year. This is an increase of \$4,000 since the last increase in 2018. Mr. Renner moved to approve the Security Services Agreement between the Ocean Ridge Property Owners Association and Town of Edisto Beach for police protection and patrol within Ocean Ridge at a fee of one-half the expense of one officer at a rate of \$48,250 per year. Mr. Bagwell seconded this motion, which was approved unanimously.

Christmas Lights Award. Council was asked to consider and approve a quote from Mosca Design for the purchase of two additional Christmas streetlights in the amount of \$2,914.72 to be paid from the Public Works, Christmas Lights Decorations, and Parks and Recreation funds which collectively have a balance of \$5,825. Mr. Renner moved to approve the quote from Mosca Design in the amount of \$2,914.72 for two Christmas streetlights. Mr. Watts seconded this motion, which was approved unanimously.

Town Committees - Appointments

TIDE Committee – Two Appointments. Council was asked to consider and approve two appointments to the TIDE Committee. The Town received four applications for these two vacancies. After voting by paper ballot for two candidates, majority votes were received for Gary Cantrell and C. Clark McCrary. Mr. Kizer made a motion, seconded by Mr. Watts, to appoint Gary Cantrell and C. Clark McCrary to the TIDE Committee. This motion was approved unanimously.

Council Time

The following items were reported:

- Mr. Bagwell noted an educational outreach for anti-opioids and Narcan use is offered by DHEC. Police Chief Seyle noted he will get in touch with DHEC.
- Mr. Watts reported that 18 individuals participated in the COVID Clinic held earlier today.
- Mayor Moore shared the following:
 - The Town signed the PPA with the United States Army Corps of Engineers (USACE) on February 27th. This agreement gives the Town a 65/35 split for the next beach nourishment project. \$3.1 million has been given back to the Town in in-kind funds. We will hold a public hearing in the near future to explain the work to be conducted by the USACE.
 - South Carolina Senate Bill 282 proposes to fund \$10 million annually for beach nourishment in the coastal towns.
 - The Town donated 1,746 pounds of venison to two church food banks on Edisto Island. The Mayor thanked Charles Yeomans for helping with the delivery of the meat.

Department Reports

The following reports were presented to Council:

Building

	February 2022	February 2023	YTD
Business/Rental License Fees	\$6,521.65	\$3,268.98	\$85,913.98
New Construction Permits	1	0	10
Other Permits	52	67	324
Permit Fees	\$8,553.50	\$10,526.00	\$84,257.70
Inspections	138	112	805

Mr. Brown also expressed his gratitude to the Planning Commission members and Dr. Parkay of the Lowcountry Council of Governments for their dedicated work in producing the new Comprehensive Plan 2023, and special thanks to Morgan Viars and Tammy Lake for their editing and organizational skills.

Fire

Calls	February 2022	February 2023	YTD
Medical	17	13	150
Fire-Related	0	3	26
EMS/Misc. (includes alarms, hazmat, public assist, water rescue, etc.)	7	10	218
Public Service (includes fire inspections, beach wheelchair loan, welfare checks)	2	9	185

Chief Denney Conley also reported Colleton County will place a second ambulance in service at Station 20 effective April 1. On an annual basis, Colleton County places a second ambulance in service to supplement the additional summer demand.

Police

	February 2022	February 2023	YTD
Miles Patrolled	7,000	9,039	71,460
Incidents & Calls for Service	87	145	1,130
Property Checks	720	583	5,761
Town Parking Tickets	16	5	585

Chief Daniel Seyle also reported on the following items:

- The new Beach Patrol ATV has been purchased and is expected to be delivered in a couple weeks.
- Vehicle laptops and docking stations have been delivered.
- Chief Seyle spoke at one of the local preschools for Career Day.
- Background investigation for the part-time police officer has been completed.
- The Police Department is continuing to follow-up on fraud cases.
- Final interviews for Beach Patrol candidates have been scheduled. Beach Patrol training will be held in late March.

Utilities

MG (Million gallons)	February 2022	February 2023	YTD
Pumped MG Water	8.8	8.4	121.9
Treated MG Wastewater	1.6	2.8	27.8
Water Line Repairs	3	5	29
Work Order Repairs	23	37	335

Mr. Zemp also reported on the following items:

- Expressed gratitude for the assistance from the Building Department in notifying business owners of the new backflow prevention ordinance.
- The department is working on obtaining new groin signs and street signs.

Administration

Town Administrator Mark Aakhus noted the following:

- Vine Street Bike Path project started today by Steed Paving. Jenkins Street will also be repaved by Steed Paving.
- We are awaiting the survey for the Jungle Road Park bathroom project. We are also looking into a post-and-rope fence for this area.
- Pump B work is continuing and on schedule.
- The kick-off meeting with the Arc Billow project will be held later in March.
- A meeting will be scheduled soon regarding the \$100,00 Lagoon Study grant.
- Budget process for 2023-2024 has begun. The draft budget will be presented at the April Worksession; the first reading of the budget ordinance will be held on May 11, with the second reading on June 8.
- Phyllis McElveen, Special Projects Coordinator, noted the Bay Creek Park Market will open on April 5 and continue through October 25.

Fund Information

Fund	Received	Spent
General Fund	83.44%	27.10%
Water Fund	61.18%	58.07%
Wastewater Fund	122.09%	47.79%

Freedom of Information Act Requests (FOIA)

	February 2022	February 2023	YTD
Number of Requests	15	6*	71

- *5 Building Requests, 1 Administration

Executive Session

Mr. Kizer moved to go into Executive Session to discuss the following items and only the following items: (1) *discussion of employment, appointment, compensation, promotion, demotion, discipline, or release of an employee(s) in the Administration Department. S.C. Code §30-4-70 (a) (1);* and (2) *receipt of legal advice where the legal advice relates to a pending, threatened, or potential claim or other matters covered by the attorney-client privilege related to Carla Dupre and Jasper Varn III v Town of Edisto Beach Zoning Board of Appeals Case No. 2021-CP-14 S.C. Code §30-4-70 (a) (2).* Mr. Renner seconded this motion, which was approved unanimously.

Council entered Executive Session at 6:32 p.m.

Upon returning to Open Session, action may be taken by the Council on items discussed during the Executive Session.

Open Session

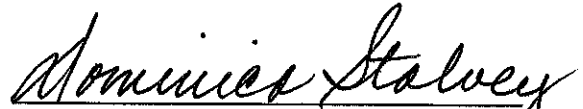
At 7:20 p.m., Mr. Kizer made a motion, seconded by Mr. Renner, to exit Executive Session and enter into Open Session. This motion was approved unanimously.

Adjournment

There being no further business to discuss, Mr. Watts made a motion to adjourn the meeting. Mr. Renner seconded the motion, which was approved unanimously.

The meeting adjourned at 7:20 p.m.

APPROVED BY TOWN COUNCIL

A handwritten signature in cursive script that reads "Dominica Stalvey". The signature is written in black ink and is positioned above the printed name and title.

Dominica Stalvey, Municipal Clerk

April 13, 2023