

MINUTES
TOWN OF EDISTO BEACH
REGULAR TOWN COUNCIL MEETING
May 11, 2023
6:00 p.m.

Town of Edisto Beach
Town Hall
2414 Murray Street
Edisto Beach, SC 29438

This Regular Monthly Town Council meeting was properly advertised and posted, and all requirements of the Freedom of Information Act were satisfied.

Present

Mayor Crawford Moore, and Councilmembers Jerome Kizer, Robert Renner, Jay Watts, and Joey Bagwell were present at this meeting. *Quorum of Council Present.*

Call to Order

Mayor Moore called the meeting to order at 6:00 p.m.

Pledge of Allegiance and Invocation

Mr. Watts led those in attendance in the Pledge of Allegiance, and he also gave the invocation.

Approval of Minutes

Mr. Kizer moved to approve the minutes as follows:

- Special Town Council Meeting Minutes, April 11, 2023
- Public Hearing Meeting Minutes, April 13, 2023
- Regular Town Council Meeting Minutes, April 13, 2023

Mr. Renner seconded the motion, which was approved unanimously.

Colleton County Legislative Delegation Update, Sue Keith

Ms. Sue Keith presented an update to Town Council as follows regarding the April 26, 2023, Colleton County Legislative Delegation:

- Richard Linder of Smoaks, SC, was appointed to the Colleton County Transportation Commission. Paul Oakley, representing the Town of Edisto Beach, currently serves on the Commission.
- Queenie Crawford and Kimber Santorella were re-appointed to the Colleton County Board of Voter Registration and Elections; Janis Blocker was appointed to fill an expired term.
- Janet Smith was re-appointed as Veterans Affairs Officer for Colleton County.
- The following received PARD awards: \$40,000 to the City of Walterboro to develop a park at the Old Water Tower; and \$38,632 to Edisto Beach for construction of a boardwalk and additional signage at Burley Lyons Park.
- The delegation approved a Colleton County Funding request to add monies for weed control (duckweed) and purchase of ATVs.

Proclamations and Presentations

Starfish Awards

Phyllis McElveen, Special Projects Coordinator, was presented with a Starfish Award. Beverly Sandifer, President of the Edisto Beach Property Owners Association, nominated Ms. McElveen for her work in preparing the Civic Center for the EBPOA Annual Meeting held on April 29, 2023.

Public Comment Period

The following made public comments:

- Bobby Moore, Director of Sales, HDL Companies, noted his company works with local municipalities to collect revenues on a performance-based fee structure. If the Town is interested in his services, he can arrange a meeting.
- Ms. Riddles and other beach and island residents noted their concerns about litter and asked for Keep Edisto Beautiful to be revitalized. While this group picks up litter on the causeway and other areas, a concerted effort is needed.
- Jeff Daniels asked that dog leash regulations be strictly followed, and those who do not follow the rules should be fined.

Old Business

Ordinance No. 2021-13 Temporary Moratorium to be reviewed every 30 days until resolved. Construction of Pump Station B is substantially complete. The Town received \$8,904,385 in SCIIP grant funding as well as \$500,000 from RIA grant funding to be used as matching funds for the SCIIP grant. The amount of grant funds received is sufficient to allow the town to make the necessary upgrades to the Wastewater System which will allow the Town to lift the sewer moratorium.

Second Reading of Ordinance No. 2023-06 Authorizing and Directing the Town of Edisto Beach to Enter into an Intergovernmental Agreement Relating to South Carolina Local Revenue Services; to Participate in One or More Local Revenue Service Programs; to Execute and Deliver One or More Participant Program Supplements; and Other Matters Relating Thereto. Council was asked to consider and approve the second reading of Ordinance No. 2023-06 regarding the Municipal Association of South Carolina's collection programs for certain business license taxes. Due to the name change of the programs, now known as the Insurance Tax Program, the Brokers Tax Program, and the Telecommunication Tax Program, and due to changes to the state's business licensing law from Act 176 of 2020, the Town of Edisto Beach must take action on the new authorizing ordinance and agreements. Mr. Renner made a motion to approve the second reading of Ordinance No. 2023-06 dealing with the South Carolina local revenue services changes. Mr. Kizer seconded the motion, which was approved unanimously.

Second Reading of Ordinance 2023-07 to Amend Section 82-139 of the Town's Code of Ordinances to Adjust the Rates for Sewer Service. Council was asked to consider and approve the second reading of Ordinance 2023-07 to Amend Section 82-139 of the Town's Code of Ordinances to Adjust the Rates for Sewer Service. The adjustment calls for a rate per billing cycle of \$243.72 for 0-6000 Gallons, semi-annual; and \$4.06 for over 6,000 gallons, per 1,000 gallons, semi-annual, which is a 3% increase. Mr. Bagwell moved to approve the second reading of Ordinance 2023-07 to amend section 82-139 of the Town's Code in order to adjust the rates for sewer service as noted. Mr. Renner seconded the motion, which was approved unanimously.

Second Reading of Ordinance 2023-09 to Amend Section 66-8(c) of the Town's Code of Ordinances to Adjust the Rates for Solid Waste Service. Council was asked to consider and approve the Second Reading of Ordinance 2023-09 to Amend Section 66-8(c) of the Town's Code of Ordinances to Adjust the Rates for Solid Waste Service. The fee adjustment of 3.5% calls for \$330.58 for all residential property owners (first container) and \$206.38 for each additional container per year. These fees are billed semiannually in advance. Mr. Kizer moved to approve the second reading of Ordinance 2023-09 to amend Section 66-8(c) of the Town's Code to adjust the rates for solid waste service as noted. Mr. Renner seconded the motion, which was approved unanimously.

New Business

First Reading of Ordinance 2023-10 to Adopt the Fiscal Year 2023-2024 Budget. Council was asked to consider and approve the first reading of Ordinance 2023-10 to adopt the budget for Fiscal Year 2023-2024 beginning July 1, 2023, and ending June 30, 2024. Projected revenue is \$9,516,511, and the mills will be increased from 27.47 mills to 28.67 mills. Mr. Renner made a motion, seconded by Mr. Watts, to approve the first reading of Ordinance 2023-10 to adopt the fiscal year 2023-2024 budget. The motion was approved unanimously.

2023 Emergency Operations Plan. Council was asked to consider and approve the 2023 Emergency Operations Plan, which Town staff has reviewed and updated as needed. Mr. Bagwell made a motion to approve the 2023 Emergency Operations Plan. Mr. Kizer seconded the motion, which was approved unanimously.

AirMedCare 2023 Agreement Renewal. Council was asked to consider and approve the AirMed 2023 Agreement Renewal. The fee paid by the Town to AirMedCare is \$2,465 annually. This agreement renewal will cover any individual who resides within the boundaries of the Town of Edisto Beach when transported for medical necessity by MEDUCARE AIR or any AirMedCare Network Provider. This agreement also permits any individual who resides within the boundaries of the Town to elect to obtain a full household membership by completing an application and paying a standard annual rate of \$55, and \$45 for the senior annual rate. The Town's annual rate will be paid from General Fund Insurance. Mr. Kizer made a motion to approve the AirMedCare 2023 Agreement Renewal. Mr. Bagwell seconded the motion, which was approved unanimously.

Approval of Quote for Grounds Maintenance at Town Parks and Civic Center. Council was asked to consider and approve the quote for grounds maintenance of the Town Parks and Civic Center in the amount of \$18,000 from Lyons Contract Service. These funds will be paid from the Hospitality account which has a current balance of \$608,809. Mr. Renner made a motion to approve the quote for grounds maintenance at the Town parks and Civic Center in the amount of \$18,000 from Lyons Contract Service. Mr. Watts seconded the motion, which was approved unanimously.

Approval of Bid for RFP 2023-02, Bay Creek Park and Civic Center Cleaning Services. Council was asked to consider and approve the approval of bid for RFP 2023-02, Bay Creek Park and Civic Center Cleaning Services, to Phoenix Home Care, LLC, and to authorize the Town Administrator to negotiate a contract with Phoenix Homecare in an amount not to exceed their bid of \$27,528 per year. These funds will be paid from the Civic Center Fund and the Bay Creek Park Fund. Mr. Bagwell made a motion to approve the bid award to Phoenix Home Care, LLC, and to authorize

the Town Administrator to negotiate a contract with the company and not to exceed the bid of \$27,528. Mr. Kizer seconded the motion, which was approved unanimously.

Approval of Estimate from FastSigns for Bay Creek Park Sign. Council was asked to consider and approve the estimate from FastSigns for the removal, cleaning, painting, refurbishment materials, and reinstall of sign in the amount of \$3,992.07. These funds will be paid from General Fund Capital Improvement Projects, which has a current balance of \$308,653. Mr. Watts made a motion to approve the estimate from FastSigns in the amount of \$3,992.07 for the specified work on the Bay Creek Park sign. Mr. Renner seconded the motion, which was approved unanimously.

Special Event Application: July 4th Food Trucks in the Park. Council was asked to consider and approve the Special Event Application from the Town of Edisto Beach for the 2023 July 4th Food Trucks in the Park to be held on July 1, 2023, from 11 a.m. to 4:00 p.m., at Bay Creek Park. Projected number of participants is 100. Mr. Renner made a motion, seconded by Mr. Watts, to approve the special event application for the July 4th Food Trucks in the Park on July 1st. The motion was approved unanimously.

ATAX Board Recommendations

Council was asked to consider the following recommendations from the ATAX Board:

SC Lowcountry Tourism Commission. The SC Lowcountry Tourism Commission requested \$36,000 for advertising and promotion for 2022-2023. On May 4, 2023, the ATAX Board recommended SC Lowcountry Tourism Commission be awarded half of their request (\$18,000) since the 2022-2023 year has almost concluded. Mr. Watts made a motion to approve \$15,000 for the SC Lowcountry Tourism Commission request for ATAX funds. Mr. Renner seconded the motion, which was approved unanimously.

Edisto Art Guild Summer Series 2023, Arts in the Park. The Edisto Art Guild Summer Series 2023, Arts in the Park, requested \$3,600 for advertising and promotion for the 2023 Summer season. On May 4, 2023, the ATAX Board recommended the Edisto Art Guild Summer Series 2023, Arts in the Park, receive \$3,600 for their request. Mr. Kizer made a motion to approve the ATAX Board's recommendation of \$3,600 for the Edisto Art Guild Summer Series 2023, Arts in the Park. Mr. Bagwell seconded the motion, which was unanimously approved.

Town of Edisto Beach, Cookin' on the Creek BBQ Festival. The Town of Edisto Beach requested \$15,000 for the 2023 Cookin' on the Creek BBQ Festival to be held on October 13-14, 2023. On May 4, 2023, the ATAX Board recommended the amount of \$15,000 be awarded in ATAX funds for this event. Mr. Bagwell made a motion, seconded by Mr. Kizer, to approve the ATAX Board's recommendation for \$15,000 for the 2023 Cookin' on the Creek event. The motion was approved unanimously.

Town of Edisto Beach Police Department, Police Officer. The Edisto Beach Police Department requested \$152,510 for the two-year period of June 2023-June 2025 for the ATAX police officer. The funds will allow the Edisto Beach Police Department to continue to employ a full-time police officer to patrol and serve the public during peak tourist seasons, as well as to provide the best possible service to the residents of Edisto Beach. On May 4, 2023, the ATAX Board recommended the Edisto Beach Police Department receive \$152,510 for the police officer position. Mr. Kizer made a motion to approve the ATAX Board's recommendation of \$152,510 for the ATAX police

officer position over a two-year period. Mr. Watts seconded the motion, which was approved unanimously.

Town of Edisto Beach Police Department, Beach Patrol. The Edisto Beach Police Department requested \$43,800 in ATAX funds for the two-year period of June 2023 through June 2025 for Beach Patrol funding. These funds will be used for salary, uniforms, two body cameras, and fuel. On May 4, 2023, the ATAX Board recommended the Edisto Beach Police Department receive \$43,800 for the Beach Patrol request. Mr. Bagwell made a motion to approve the ATAX Board's recommendation of \$43,800 for the Beach Patrol program. Mr. Kizer seconded the motion, which was approved unanimously.

Town of Edisto Beach, Bell Property Bond Debt. The Town of Edisto Beach requested \$50,000 in ATAX funds for the Bell Property Annual Bond Debt. ATAX funds have been awarded for this purpose since 2008. On May 4, 2023, the ATAX Board recommended the Town of Edisto Beach receive \$50,000 for the Bell Property Bond Debt. Mr. Renner made a motion to approve the ATAX Board's recommendation of \$50,000 for the Bell Property Bond Debt. Mr. Watts seconded the motion, which was approved unanimously.

Pickleball Court. The Town of Edisto Beach requested \$25,000 in ATAX funds for the resurfacing, repair, and restriping of the current tennis/pickleball court. The restriping will keep the existing tennis court in place and will increase the pickleball courts from two to four courts and will allow for additional parking. On May 4, 2023, the ATAX Board recommended the funding of this project in the amount of \$25,000. Mr. Kizer made a motion to approve the ATAX Board's recommendation of \$25,000 for the pickleball court improvements. Mr. Renner seconded the motion, which was approved unanimously.

Town Committees – Approval of Committee Appointments

Town Council received applications for the committee vacancies as noted below. Council voted by ballot, and the following individuals had majority votes. Mr. Kizer made a motion to approve the committee appointments as indicated below. The motion was seconded by Mr. Renner and approved unanimously.

- Municipal Election Commission – Two Vacancies
 - Thomas M. McElroy
 - Phyllis Bunkley
- Beachfront Management Committee – Three Vacancies
 - Dallas Lovelace
 - Bob Ringer
 - Marie Bost
- Planning Commission – Two Vacancies
 - Tom Hart
 - Virginia Stephenson

COUNCIL TIME

Councilmembers reported on the following items:

- Mr. Bagwell noted his gratitude for ATAX funds to resurface and repair the pickleball court, which is used by many residents and visitors.

- Mayor Moore reminded all of the June 4th concert at Bay Creek Park.

DEPARTMENT REPORTS

The following reports were presented to Council:

Building

	April 2022	April 2023	YTD
Business/Rental License Fees	\$168,420.68	\$212,546.33	\$331,522.96
New Construction Permits	1	3	13
Other Permits	63	56	444
Permit Fees	\$12,549.50	\$18,021.00	\$108,797.20
Inspections	87	124	1076

Fire

	April 2022	April 2023	YTD
Calls			
Medical	30	13	181
Fire-Related	1	1	27
EMS/Misc. (includes alarms, hazmat, public assist, water rescue, etc.)	11	11	241
Public Service (includes fire inspections, beach wheelchair loan, welfare checks)	16	25	216

Chief Denney Conley also reported the Edisto Beach Volunteer Fire Department is involved with the state program dealing with fire prevention.

Police

	April 2022	April 2023	YTD
Miles Patrolled	7,775	9,373	89,787
Incidents & Calls for Service	173	210	1,485
Property Checks	718	832	7,185
Town Parking Tickets	114	66	675

Utilities

MG (Million gallons)	April 2022	April 2023	YTD
Pumped MG Water	15.4	15.2	149.3
Treated MG Wastewater	2.6	4.0	35.4
Water Line Repairs	7	1	35
Work Order Repairs	28	57	434

Fund Information

Fund	Received	Spent
General Fund	91.83%	82.78%
Water Fund	74.12%	74.53%
Wastewater Fund	87.2%	66.26%

Freedom of Information Act Requests (FOIA)

	April 2022	April 2023	YTD
Number of Requests	8	4*	28

- *4 Building Requests

Administration

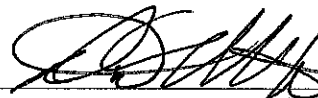
Assistant Town Administrator Dee Stalvey noted the following:

- Pump Station B work is substantially complete.
- The updated design and costs for the new Town Hall/Emergency Operation Center are expected very soon.
- The Interior Lagoon Study is in progress.
- Jungle Road Park Bathroom and Trailhead Project is in progress. Bathroom construction is anticipated to begin Fall 2023.
- The Jungle Park kiosk has been received.
- The Arc Street/Billow Street Drainage Improvement Project is in progress, and construction is anticipated to begin August 2023.

Adjournment

There being no further business to discuss, Mr. Renner made a motion to adjourn the meeting. Mr. Kizer seconded the motion, which was approved unanimously.

APPROVED BY EDISTO BEACH TOWN COUNCIL



Donna Iskra, Municipal Clerk
June 8, 2023