

MINUTES
TOWN OF EDISTO BEACH
AUGUST 10, 2023
REGULAR TOWN COUNCIL MEETING
6:00 P.M.

Town of Edisto Beach
Town Hall
2414 Murray Street
Edisto Beach, SC 29438

Present: Mayor Crawford Moore, and Council Members Jerome Kizer, Robert Renner, Jay Watts, Joey Bagwell. *Quorum of Council Present.*

Call to Order

Mayor Crawford Moore called the meeting to order at 6:00 p.m.

Pledge of Allegiance and Invocation

Mayor Moore led those in attendance in the Pledge of Allegiance and gave the invocation.

Approval of Minutes

Regular Town Council Meeting Minutes, July 13, 2023: Mr. Kizer moved to approve the Regular Town Council Meeting Minutes of July 13, 2023. The motion was seconded by Mr. Renner and unanimously approved.

Introduction of Ken Sallenger, Assistant Fire Chief

Mayor Moore introduced Ken Sallenger, Assistant Fire Chief, and welcomed him and his wife to the Town of Edisto Beach.

Public Comment Period

No public comments were given at this meeting.

Old Business

Ordinance No. 2021-13 Temporary Moratorium to be reviewed every 30 days until resolved. Construction of Pump B is complete. Pump Station A bid specifications are being prepared. The Town received \$8,904,385 in SCIIP grant funding as well as \$500,000 from RIA grant funding to be used as matching funds for the SCIIP grant. The amount of grant funds received will be sufficient to allow the town to make the necessary upgrades to the Wastewater System which will allow the town to lift the sewer moratorium.

New Business

Award Work Authorization No. 1 Under Continuing Master Services Agreement with Coastal Science and Engineering. Council was asked to consider and approve the awarding of Work Authorization No. 1 under continuing Master Services Agreement with Coastal Science and Engineering for Annual Beach and Inshore Surveys including Assessment of Beach and Groin Conditions for a term of three years with two additional one-year options in the annual amount of

\$55,386.00. This project is budgeted to be paid from the Local Accommodations fund. Mr. Watts made a motion to award Work Authorization No. 1 Under Continuing Master Services Agreement with Coastal Science and Engineering for a term of three years with two additional one-year options in the annual amount of \$55,386.00. Mr. Renner seconded this motion, which was approved unanimously.

Award of Contract to E.W. Bennett, Jr. for Legal Services.

Council was asked to consider and approve for the Town Administrator to negotiate and enter into a contract with E. W. Bennett, Jr. for easement preparation and recording services in an amount not to exceed \$475.00 per property. There are approximately 190 front beach parcels located within the boundaries of the USACE Beach Renourishment Project. These funds will be paid from the Beach Preservation fund. Mr. Renner made a motion to approve for the Town Administrator to negotiate and enter into a contract with. W. Bennett, Jr., for easement preparation and recording services. Mr. Kizer seconded the motion, which was approved unanimously.

Approval of Contract Extension to Yellowstone Landscaping, Litter Removal Highway 174.

Council was asked to consider and approve the contract extension to Yellowstone Landscaping for litter removal on Highway 174 in the annual amount of \$15,600.00. This amount includes an additional cost of \$250.00 per month for extending the contract services to include litter pick-up from the beginning of the causeway to the Edisto Beach State Park entrance. Charleston County reimburses the Town for this litter removal up to \$18,000.00 annually. Mr. Bagwell made a motion to award the contract extension to Yellowstone Landscaping for litter removal on Highway 174. Mr. Kizer seconded the motion, which was approved unanimously.

Bay Creek Park Market Rules Change.

Council was asked to consider and approve to adjust the Food and Beverage Concessions Vendor rules to allow for two food vendors to be located at Bay Creek Park during the Market based on demand. Mr. Kizer made a motion to approve the Food and Beverage Concession Vendor rules. Mr. Watts seconded the motion, which was approved unanimously.

Town Committees – Approval to Advertise Vacancies.

Mr. Bagwell made a motion, seconded by Mr. Kizer, to approve the following committee vacancies for advertisement. The motion was approved unanimously.

Zoning Board of Appeals – Two Vacancies. Request Council consideration and approval to advertise for two vacancies on the Zoning Board of Appeals due to terms expiring on September 1, 2023.

Construction Board of Appeals – Two Vacancies. Request Council consideration and approval to advertise for two vacancies on the Construction Board of Appeals due to the terms expiring on September 1, 2023

Town Committees – Approval of Committee Appointments

Town Council received applications for the committee vacancies as noted below. Council voted by ballot, and the following individuals received majority votes.

Mr. Kizer made a motion to approve the committee appointment as indicated below. The motion was seconded by Mr. Renner and approved unanimously.

- Water and Sewer Committee – One Vacancy
 - Lou Rasmussen

Mr. Renner made a motion to approve the committee appointment as indicated below. The motion was seconded by Mr. Bagwell and approved unanimously.

- Accommodations Tax Advisory Board ATAX – Two vacancies
 - Mike Hobson
 - Brandon Jackson

Council Time

Mr. Watts noted that there will be a Flu & Covid Clinic on September 14, 2023, and October 12, 2023, from 12 noon to 2:00 p.m. in Council Chambers, which are open to the Public.

Mayor Moore noted there will be a concert at the Civic Center on August 19, 2023, to celebrate the accomplishments of legend and Edisto native, James Jamerson.

Mayor Moore also noted that MUSC will have a mobile health unit performing mammograms at Edisto Beach Baptist Church.

Department Reports

The following reports were presented to Council:

Building

	July 2022	July 2023	YTD
Business/Rental License Fees	\$19,031.61	\$17,182.51	\$17,182.51
New Construction Permits	0	4	4
Other Permits	41	32	32
Permit Fees	\$4,840.50	\$20,752.50	\$20,752.50
Inspections	64	52	52

Fire

	July 2022	July 2023	YTD
Calls			
Medical	44	38	38
Fire-Related	6	7	7
EMS/Misc. (includes alarms, hazmat, public assist, water rescue, etc.)	70	11	11
Public Service (includes fire inspections, beach wheelchair loan, welfare checks)	48	45	45

Police

	July 2022	July 2023	YTD
Miles Patrolled	9,400	10,726	10,726
Incidents & Calls for Service	286	303	303
Property Checks	834	1341	1341
Town Parking Tickets	279	243	243

Chief Daniel Seyle also reported on the following items:

- All uniform outer vests have been modified to accommodate body cameras.
- The cameras installed in police cars are working very well.
- Greg Poole will be graduating from the Police Academy in September.
- The Police Department recently provided security detail for the Governor's Cup Billfish Tournament.
- Submitted quarterly report to S. C. Department of Public Safety for the grant received for in-car computer system.

Utilities

MG (Million gallons)	July 2022	July 2023	YTD
Pumped MG Water	26.1	26.4	26.4
Treated MG Wastewater	5.0	5.7	5.7
Water Line Repairs	5	1	1
Work Order Repairs	40	37	37

Mr. Zemp also reported on the following items:

- Took delivery of the new backhoe.
- New street signs are on the way.
- New Town Hall and right-of-way mowing schedule has been implemented.
- Work has started on the ARC/Billow Street project.

Fund Information

Fund	Received	Spent
General Fund	10.99%	8.94%
Water Fund	7.81%	7.36%
Wastewater Fund	7.78%	7.91%

Freedom of Information Act Requests (FOIA)

	July 2022	July 2023	YTD
Number of Requests	14	3*	51

- *1 Building Requests, 2 Administration Request

Administration

Town Administrator Mark Aakhus noted the following:

- Pump Station A bid specifications are being prepared.

- The contractor for the Jungle Road bathroom project has submitted their paperwork and their building permit is under review.
- Construction has begun on the Arc/Billow Street Project.
- Continuing to collect data for the Lagoon Study grant.
- A design presentation will be presented to Council in the future for the Town Hall/EOC floor plan design.
- Army Corps conducted a site visit and will be providing additional information to be reviewed by Council and Beachfront Management Committee.
- Town of Edisto Beach website has 1,075 subscribers, more than our full-time population.
- FOIA requests received:
 - July: 3
 - June: 17
 - May: 4

Executive Session

Mr. Kizer made a motion to go into Executive Session for the following item and this item only: *Receipt of legal advice where the legal advice relates to a pending, threatened, or potential claim or other matters covered by the attorney-client privilege. S.C. Code §30-4-70 (a) (2)*

Mr. Renner seconded the motion, which was approved unanimously,

Council entered Executive Session at 6:24 p.m.

Open Session

At 7:01 p.m., Mr. Kizer made a motion to exit Executive Session and enter Open Session. Mr. Renner seconded this motion, which was approved unanimously.

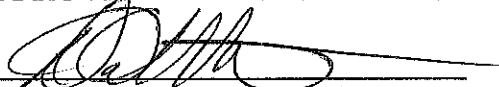
Upon return to Open Session at 7:01 p.m., Mayor Moore made a motion to accept legal counsel advice on acceptance of a proposed agreement dealing with a protected employment issue. Mr. Kizer seconded the motion, which was approved unanimously.

Adjournment

There being no further business to discuss, Mr. Kizer made a motion, seconded by Mr. Renner, to adjourn the meeting. The motion was approved unanimously.

The meeting adjourned at 7:04 p.m.

APPROVED BY TOWN COUNCIL



 Donna Iskra, Municipal Clerk
 September 14, 2023