

MINUTES
TOWN OF EDISTO BEACH
September 12, 2024
REGULAR TOWN COUNCIL MEETING
6:00 p.m.

Town of Edisto Beach
Town Hall
2414 Murray Street
Edisto Beach, SC 29438

This Regular Town Council Meeting was properly advertised and posted and met all requirements of the Freedom of Information Act.

Present: Mayor Crawford Moore, and Council Members Jerome Kizer, Robert Renner, Jay Watts, and Joey Bagwell *Quorum of Council Present.*

Call to Order

Mayor Crawford Moore called the meeting to order at 6:00 p.m.

Pledge of Allegiance and Invocation

Mr. Watts led those in attendance in the Pledge of Allegiance and gave the invocation.

Approval of Minutes

Mr. Kizer moved to approve the Regular Town Council Meeting Minutes, August 8, 2024. The motion was seconded by Mr. Renner and unanimously approved.

Proclamations and Presentations

Starfish Award

- Bob Redfearn
- Phoebe Allen
- Joshua Perryman
- Caleb Davis
- JJ Lamb

The Town of Edisto Beach extends a heartfelt thank you to all the residents and others who did so much to recognize our first responders and to others who worked before, during, and after Tropical Storm Debby. It is our honor to present Starfish Awards to Bob Redfearn and Phoebe Allen, who conceived the idea of this event and organized it so well. We also would like to thank Joshua Perryman who contributed in so many ways, including establishing a GoFundMe campaign for donations.

We would also like to thank Caleb Davis of Edisto Catering Company and JJ Lamb of Shorty's Smokin' Butts Catering Food Truck, both who donated their expertise and time. On behalf of the Town Council and Town staff, thank you!

5-Year Service Award

- Morgan Viars

Town Administrator Aakhus presented Ms. Viars with her 5-Year Service Pin.

Public Comment Period

1. Mr. Cameron Andrews, Edisto Beach resident, noted the electric bikes utilizing the bike paths are causing unsafe conditions for other bikers and pedestrians, due to the speed they can obtain. He suggested updated signage addressing electric bikes.

Old Business

Ordinance No. 2021-13 Temporary Moratorium to be reviewed every 30 days until resolved. Construction of Pump Station B is complete. Construction of Pump Station A is nearing completion.

New Business

Resolution 2024-R12 to Declare September 2024 as South Carolina State Guard Month. Council was asked to consider and approve Resolution 2024-R12 declaring September 2024 as South Carolina State Guard Month in the Town of Edisto Beach, which recognizes and commends this all-volunteer force who nobly provides aid during times of disaster. Mr. Bagwell made a motion to approve Resolution 2024-R12 declaring September 2024 as South Carolina State Guard Month. Mr. Watts seconded this motion, which was approved unanimously.

Approval of Victim Assistance Agreement with Colleton County. Council was asked to consider and approve the Victim Assistance Agreement with Colleton County. The Colleton County Sheriff's Office will provide the Town with the services of a Victim Advocate, and the advocates will be employees of the Colleton County Sheriff's Office at all times when rendering services within the Town of Edisto Beach. Mr. Renner made a motion to approve the Victim Assistance Agreement with Colleton County. Mr. Bagwell seconded the motion, which was approved unanimously.

Contract Change Order No. 1 for American Engineering for Pump Station A. Council was asked to consider and approve the Change Order No. 1 for American Engineering for Pump Station A, which includes all labor and equipment to rebuild the bottom of the existing wet well on Pump Station A, in the amount of \$11,110.00. This project is funded by the SCIIP grant funds with an original budget of \$783,750, and a new total budget of 732,696. Mr. Kizer made a motion to approve the Change Order No. 1 for American Engineering for Pump Station A, in the amount of \$11,110. Mr. Renner seconded the motion, which was approved unanimously.

Commercial Sub-Lease Agreement for the Civic Center Auditorium with Redeemer Fellowship of Edisto Island. Council was asked to consider and approve the Commercial Sub-Lease Agreement for the Civic Center Auditorium with Redeemer Fellowship of Edisto Island at the published Civic Center Rate Schedule, which rate schedule is subject to change at any time upon Town Council approval. The Civic Center Auditorium will be sub-leased by Redeemer each Sunday throughout the terms of this agreement for a specific number of hours. This agreement will be renewed annually unless notice to terminate has been provided to the other party thirty days prior to the expiration of the current term.

Mr. Kizer made a motion to approve the Commercial Sub-Lease Agreement for the Civic Center Auditorium with Redeemer Fellowship of Edisto Island. Mr. Bagwell seconded the motion.

Yeas: 4

Nays: 0

Recusal: 1 *Mr. Watts recused himself from the motion (recusal form on file)*

Emergency Purchase/Sole Source with Lowcountry Landscapers, Inc. for Storm Damage Cleanup (\$19,600). Council was asked to consider and approve the Emergency Purchase and Sole Source Justification for storm damage cleanup by Lowcountry Landscapers in the amount of \$19,600. Tropical Storm Debby caused widespread debris requiring immediate clean-up; additionally, the storm spawned two EF-1 tornadoes which touched down on Edisto Beach, causing significant tree damage, creating hazardous conditions at Jungle Road Park, necessitating the immediate clean-up. This will be funded from the Emergency Fund account which has a balance of \$75,000. Mr. Renner made a motion to approve the Emergency Purchase and Sole Source Justification for storm damage clean-up by Lowcountry Landscapers in the amount of \$19,600. Mr. Kizer seconded the motion, which was approved unanimously.

Emergency Purchase/Sole Source with Lyons Contracting Service for Storm Damage Cleanup (\$17,346). Council was asked to consider and approve the Emergency Purchase and Sole Source Justification for storm damage cleanup by Lyons Contracting Services in the amount of \$17,346. Tropical Storm Debby caused widespread debris requiring immediate cleanup. This will be funded from the Emergency Fund account which will have a balance of \$55,400. Mr. Bagwell made a motion to approve the Emergency Purchase and Sole Source Justification for storm damage cleanup by Lyons Contracting Service in the amount of \$17,346. Mr. Kizer seconded the motion, which was approved unanimously.

Emergency Purchase/Sole Source with ClearWater, Inc. of Immediate Replacement of Duplex HPDE Skid for the Water Treatment Facility (\$15,230.82). Council was asked to consider and approve the Emergency Purchase and Sole Source Justification for the duplex HDPE skid, responsible for delivering chemicals to the Town's water supply, which failed and required immediate replacement by ClearWater, Inc., in the amount of \$15,230.82. This will be funded from the Water System Renewal and Replacement Fund account which has a balance of \$1,942,837. Mr. Kizer made a motion to approve the Emergency Purchase and Sole Source Justification for the duplex HDPE skid required for immediate replacement by ClearWater, Inc. Mr. Renner seconded the motion, which was approved unanimously.

Approval of Bid Award for RFB #2024-03, Design-Build Services at Burley Lyons Park. Council was asked to consider and approve the award to Destination Dock for Design-Build Services at Burley Lyons Park, per RFB #2024-03, in the amount of \$97,000. A portion of this project in the amount of \$38,632 will be funded from a South Carolina Park and Recreation Development Fund grant with the remaining portion in the amount of \$58,368 being funded from the Hospitality account which has a balance of \$678,211. Mr. Bagwell made a motion to approve the award to Destination Dock for Design-Build Services at Burley Lyons Park, per RFB #2024-03, in the amount of \$97,000. Mr. Kizer seconded the motion, which was approved unanimously.

Approval of Bid Award for RFB #2024-04, Construction Services at Jungle Road Park. Council was asked to consider and approve the award to Blutide Marine Construction for Construction Services at Jungle Road Park, per RFB #2024-04, in the amount of \$76,510. This will be funded from the General Fund – Grant Project Expenses account which has a balance of \$513,632. Mr. Renner made a motion to approve the award to Blutide Marine Construction for Construction Services at Jungle Road Park, per RFB #2024-04, in the amount of \$76,510. Mr. Watts seconded the motion, which was approved unanimously.

Dominion Energy Easement for EOC/Town Hall Project. Council was asked to consider and approve the easement agreement with Dominion Energy for the EOC/Town Hall Project for consideration in the sum of \$1.00. Mr. Kizer made a motion to approve the easement agreement with Dominion Energy for the EOC/Town Hall Project for consideration in the sum of \$1.00. Mr. Watts seconded the motion, which was approved unanimously.

DM's Cleaning Service Contract Renewal. Council was asked to consider and approve the contract renewal for DM's Cleaning Service for the cleaning of Town Hall and Town buildings. This renewal will be the third extension out of a possible four extensions available in the current contract. Mr. Renner made a motion to approve the contract renewal for DM's Cleaning Service for the cleaning of Town Hall and Town buildings. Mr. Watts seconded the motion, which was approved unanimously.

Town Committee Appointment: ATAX Board. Council was asked to consider and approve two appointments to the ATAX Board, effective August 1, 2024, to August 1, 2027, in the categories of cultural/arts and at-large vacancies. The Town has received four eligible applications for these vacancies. The hospitality vacancy will need to be re-advertised. Council voted by ballot, and the following individuals received majority votes.

Mr. Renner made a motion to approve the committee appointment as indicated below. The motion was seconded by Mr. Watts and approved unanimously.

- ATAX Committee - One Vacancy-Cultural/Arts
 - Judith Blancett
- ATAX Committee - One Vacancy-At Large
 - Marie Bost

Special Event Application: Town of Edisto Beach Trick or Treat on the Creek, Bay Creek Park, October 29, 2024. Council was asked to consider and approve the special event application for the Trick or Treat on the Creek, sponsored by the Town, on October 20, 2024, from 5:30 – 7:00 p.m. at Bay Creek Park. Approximately 200 individuals are expected to participate. Mr. Bagwell made a motion to approve the special event application for Trick or Treat on the Creek, on October 20, 2024, from 5:30 – 7:00 p.m. at Bay Creek Park. Mr. Kizer seconded the motion, which was approved unanimously.

Special Event Application: Town of Edisto Beach Pre-Thanksgiving Wednesday Market, Bay Creek Park, November 27, 2024. Council was asked to consider and approve the special event application for the Town of Edisto Beach Pre-Thanksgiving Wednesday Market to be held at Bay Creek Park on November 27, 2024, from 9:00 a.m. - 3:00 p.m. Approximately 250 individuals are expected to participate. Mr. Watts made a motion to approve the special event application for the Town of Edisto Beach Pre-Thanksgiving Wednesday Market at Bay Creek Park to be held on November 27, 2024, from 9:00 a.m. – 3:00 p.m. Mr. Renner seconded the motion, which was approved unanimously.

Special Event Application: Edisto Music Festival, Bay Creek Park, November 29, 2024. Council was asked to consider and approve the special event application for the Edisto Music Festival to be held on November 29, 2024, at Bay Creek Park from 5:00 – 9:00 p.m. Approximately 400 individuals are expected to attend this event. Mr. Kizer made a motion to approve the special event application for the Edisto Music Festival to be held on November 29, 2024, at Bay Creek Park from 5:00 – 9:00 p.m. Mr. Renner seconded the motion, which was approved unanimously.

First Reading of Ordinance No. 2024-12 to Terminate the Temporary Moratorium as established by Ordinance No. 2021-13. Council was asked to consider and approve the First Reading of Ordinance No. 2024-12 to Terminate the Temporary Moratorium as established by Ordinance No. 2021-13, which placed a temporary moratorium on the issuance and approval of new or additional connections for properties situated inside the municipal boundaries to the Town sewer system that flow through Lift Stations A, B, and C and for additions to existing structures that access the Town sewer system which flow through Lift Stations A, B, and C. Mr. Renner made a motion to approve the First Reading of Ordinance No. 2024-12 to Terminate the Temporary Moratorium as established by Ordinance No. 2021-13. Mr. Bagwell seconded the motion, which was approved unanimously.

Department Reports

The following reports were presented to Council:

<u>Building</u>	<u>August 2023</u>	<u>August 2024</u>	<u>YTD</u>
Business/Rental License Fees	\$16,298.68	\$20,585.37	\$39,313.89
New Construction Permits	0	2	3
Other Permits	35	42	78
Permit Fees	\$6,558.50	\$11,742.50	\$21,357.00
Inspections	119	131	219

Fire

<u>Calls</u>	<u>August 2023</u>	<u>August 2024</u>	<u>YTD</u>
Medical	32	33	70
Fire-Related	1	0	3
EMS/Misc.*	19	38	59
Public Service**	52	56	109

(*includes alarms, hazmat, public assist, water rescue, etc.)

(**includes fire inspections, beach wheelchair loan, welfare checks)

- Chief Conley noted the EPFD has taken possession of the donated Kodiak boat.
- Continued combined department training with St. Paul's Department.
- Submitted department objectives.

Police

	<u>August 2023</u>	<u>August 2024</u>	<u>YTD</u>
Miles Patrolled	9,223	11,822	24,545
Incidents & Calls for Service	224	92	288
Property Checks	1,418	1,149	2,429
Town Parking Tickets	99	39	177

- Assistant Chief Herring reported Officers Poole and McWatters have been promoted to Sergeant.
- The application process for a new recruit has been completed.
- Assistant Chief Herring gave a full report on Beach Patrol.

Utilities

	<u>August 2023</u>	<u>August 2024</u>	<u>YTD</u>
Pumped MG Water	21.2	17.5	42.7
Treated MG Wastewater	4.9	4.9	10.8
Waterline Repairs	5	3	6
Work Order Repairs	56	30	57

- Mr. Zemp reported construction is wrapping up on Lift Station A.
- The Utility Department continued the monthly mowing and bike path cleanup.
- New hire Clayton Branham has completed his training and is performing well.

Fund Information

	<u>Received</u>	<u>Spent</u>
General Fund	12.08%	17.32%
Water Fund	13.45%	17.96%
Wastewater Fund	13.94%	14.38%

Freedom of Information Act Requests (FOIA)

	<u>August 2023</u>	<u>August 2024</u>	<u>YTD</u>
	8	9	13

Administration

Town Administrator Aakhus presented updates to Council on the following items:

- Pump Station A is operating and awaiting formal closeout process.
- CTC approved \$175,000 in matching funds for the SCDOT TAP grant, if approved.

- Army Corps Project
 - Survey process has been completed.
 - Appraisals and easement preparation is nearing completion.
- Town Hall Project
 - Onboarded our new Project Manager with the Cumming Group.
 - Held a meeting with the Cumming Group and they have met with our architect.
 - Working on finalizing bid documents.
- Bay Creek Park dock repair and maintenance project began today and is expected to take approximately five months to complete.
- Westbank Construction began grading unpaved roads.
- Verizon has installed new antennas on the water tower.
- Administration FOIA requests for July:
 - Kim Moredock (1)
 - Kevin Cook (1)
 - Meg Hoyle (1)
 - Nicole Gilland (3)

Council Time

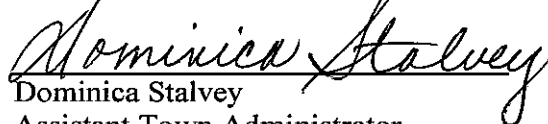
Council had no items to present.

Adjournment

There being no further business to discuss. Mr. Kizer made a motion, seconded by Mr. Renner, to adjourn the meeting. The motion was approved unanimously.

The meeting was adjourned at 6:40 p.m.

APPROVED BY TOWN COUNCIL



Dominica Stalvey
Assistant Town Administrator
October 10, 2024