

MINUTES
March 13, 2014
REGULAR COUNCIL MEETING
6:00 P.M.

Town of Edisto Beach
Town Hall
2414 Murray Street
Edisto Beach, SC 29438

Present: Burley L. Lyons, Mayor, Jane S. Darby, Mayor Pro Tempore, Pete Anderson, Susan Hornsby and Patti Smyer, Council Members; *Quorum of Council Present.*

Mayor Lyons welcomed guests and thanked all who served the Town of Edisto Beach.

Council Session opened with a word of prayer by Councilwoman Smyer, who also led those present in the *Pledge of Allegiance.*

Approval of Minutes

Councilwoman Hornsby moved to approve the Regular Meeting Minutes of February 13, 2014. Councilwoman Darby seconded the motion, which passed unanimously.

Councilwoman Darby moved to approve the Edisto Beach Town Council Yearly Goal Setting Retreat Minutes of February 20, 2014. Councilwoman Hornsby seconded the motion, which passed unanimously.

Proclamations and Presentations

The Building Department received a Certificate of Achievement for becoming ICC certified, meaning professionals have demonstrated their code knowledge and skills as well as their ability to apply those skills on the job.

Old Business

A. FY2014-2015 Council Goals and Action Plan - Council met on February 20, 2014 to develop Council goals and action plans. Councilwoman Darby moved to approve the FY2014-2015 goals and action plans for Council. Councilwoman Smyer seconded the motion, which passed unanimously.

B. Award of Bid for Fire Truck - Request Council consideration and approval to award RFP 2013-05 Fire Department Pumper Truck to Southern Fire Services and Sales. The bid was \$241,664.52 as negotiated by the Fire Chief. This truck replaces 1401 which is the pumper

located at Station 20 and is required under our mutual aid agreement with Colleton County. The depreciated amount for 1401 is \$228,760.62 and the Town anticipates a wholesale value of 1401 of \$10,000 totaling available funding in the amount of \$238,760.62. Southern Fire Services and Sales provides for a payment option of \$140,000 down payment with the remainder due at build-out. The shortfall of \$2,903.90 plus any difference in the wholesale value of 1401 would come from the Vehicle and Equipment Replacement Fund. Councilman Anderson moved to approve the awarding of RFP 2013-05, which was seconded by Councilwoman Darby. The motion passed unanimously.

New Business

A. First Reading of Ordinance 2014-05 to Amend Section 83-33 of the Town's Code related to Water Rates – The last water rate increase was in December 2011. This increase is needed to fund the renewal and replacement fund. This would provide \$38,467.69 in funds for renewal and replacement. The current balance in the Water R&R fund is \$110,113.00. Councilwoman Darby moved to approve the First Reading of Ordinance 2014-05 to Amend Section 83-33 of the Town's Code related to Water Rates. Councilwoman Smyer seconded the motion, which passed unanimously.

B. First Reading of Ordinance 2014-06 to Amend Section 82-139 of the Town's Code related to Sewer Rates. The last sewer rate increase was in December 2011. This increase is needed to fund the renewal and replacement fund. This would provide \$24,688 in funds for renewal and replacement. The current balance in the R&R fund is \$255,517. Councilwoman Smyer moved to approve the First Reading of Ordinance 2014-06 to Amend Section 82-139 of the Town's Code related to Sewer Rates. Councilwoman Darby seconded the motion, which was approved unanimously.

C. First Reading of Ordinance 2014-07 to Amend Section 66-8(c) of the Town's Code related to Garbage Rates. The last garbage rate increase was in November 2011. This increase is needed to fund the cost escalation factored into the existing agreement for years 4 – 6 and cover the fuel surcharge costs. Councilwoman Darby moved to approve the First Reading of Ordinance 2014-07. Councilwoman Smyer stated that all three of the first reading Ordinances contained five percent increases. The motion passed unanimously.

D. Agreement with Colleton County Sheriff's Office for Providing Victim's Assistance – Councilman Anderson made the motion to approve the execution of the agreement with the Colleton County Sheriff's Office Providing Victim's Assistance. Councilwoman Darby seconded the motion, which passed unanimously.

E. FY2014-2015 Budget Calendar – The budget calendar includes two workshops as requested by Council to provide time to go through the budget line item by line item. These workshops are scheduled for 10:00 a.m. on March 25th and 10:00 a.m. on April 8th, 2014. Additional workshops can be added if needed. Councilwoman Darby moved to accept the FY2014-15 Budget Calendar. Councilwoman Hornsby seconded the motion, which passed unanimously.

F. Request for Proposals for Information Technology Services – The Town has a contract with VC3 who has provided services to the Town of Edisto Beach since 2011 at a cost of \$39,060 and expires June 2014. Other companies have shown an interest in providing services to Edisto Beach and Administration feels it would be beneficial to look at other providers and costs. Councilwoman Darby moved to approve the request for proposals for information technology services. Councilwoman Smyer seconded the motion, which passed unanimously.

G. Meeting with Chamber Summary and Consider Assigning Council Liaison to Chamber- Councilwoman Darby provided an update of her meeting with the Edisto Chamber of Commerce as directed by Council. The Chamber Board suggested a liaison be appointed by Council to improve communication between Council and the Chamber. Councilwoman Darby moved to appoint Councilman Anderson to fill this position. Councilwoman Hornsby seconded the motion, which passed unanimously.

Planning Commission

A. 3702 Singleshot Guide Service – Fishing Charter Business – Mr. Charles Yeomans made application with the Planning Commission for a use permit to operate a charter business from the marina located at 3702 Docksite Road, which is located in the C-3 district. Per Section 86-141(i) of the Town's Code, the application shall be reviewed by the planning commission and approved by town council. The Planning Commission unanimously approved the application. Councilwoman Darby moved to approve the application. Councilwoman Hornsby seconded the motion, which was approved unanimously.

B. 101 Jungle Road – Delana Rast – Change of Use – Ms. Delana Rast made application with the Planning Commission for a use permit to expand the retail space and a storage area that was formerly part of an art gallery located in the C-3 district. Ms. Rast did not have all the required documents for the application before the submittal date, but was able to complete her application before the work session held on February 19. A vote was taken to suspend the Planning Commission Rules of Procedure to add Ms. Rast's application to the agenda and it passed 6 – 1 with member Blauch opposed. Per Section 86-141(i) of the Town's Code, the application shall be reviewed by the planning commission and approved by Town Council. The application was unanimously approved by the Planning Commission. Councilwoman Smyer moved to approve the change of use application. Councilman Anderson seconded the motion, which passed unanimously.

Committees

A. ATAX Board – Alex Pournelle has resigned from the ATAX Board. Matthew Kizer has applied for the position on the ATAX Board for the Hospitality/Lodging category. The Town received one other application, but the applicant was not qualified for the Hospitality/Lodging category. Councilman Anderson moved to approve the appointment of Matthew Kizer to the ATAX Board. Councilwoman Darby seconded the motion, which was unanimously approved.

B. Planning Commission – 2 vacancies (Cumalander, Hackett) – Mary Ann Cumalander’s and William Hackett’s terms on the Planning Commission expire May 31, 2014. Councilwoman Smyer moved to allow administration to advertise the two vacancies. Councilwoman Darby seconded the motion, which was unanimously approved.

Administration

Bob Doub gave the Finance Report for the month of February 2014.

	Received	Spent
General Fund	74.39%	66.44%
Water Fund	74.75%	60.11%
Wastewater Fund	74.75%	56.54%

Some of the percentages are less than January due to the six month budget adjustments.

Building Department

Nancy Fitzgerald, Code Enforcement Officer gave the report for February 2014.

	February -13	February - 14	YTD
Business/Rental License Fees	\$79,134.32	\$97,620.48	\$131,218.05
New Construction Permits	0	1	8
Other Permits	20	36	171
Permit Fees	\$2,106.50	\$7,005.00	\$39,831.00
Inspections	45	42	405
Bay Creek Park	100.00	\$355.00	\$6,155.00

Fire Department

Chief Conley gave the Fire Department report for February 2014.

Calls	February - 13	February - 14	YTD
Medical	13	4	194
Fire-related	1	6	39
Public Assistance/Miscellaneous	10	35	354
Beach Wheel Chairs	2	1	80

Pam Berry has been hired as a part-time firefighter. The 1st first responder class has been completed and the second first responder class has begun. The February Volunteers meeting was well attended. The new vehicle for the fire chief has arrived. Councilwoman Smyer commended all who completed the first responder class.

Police Department

The February 2014 report was given by Police Chief Bill Coffey.

	February - 13	February - 14	YTD
Citations	10	8	275
Speeding	6	7	235
Warnings	30	50	589
Alarm Calls	9	22	211
Calls for 2 or More Officers	5	3	88
Miles Patrolled	4,694	8,897	65,298
Assaults	0	0	4
Larcenies	5	1	39
Burglaries	1	1	4
Incidents & Calls for Service	55	87	642
Golf Cart Violations	1	1	3
Domestic Violence Calls	0	0	0
Property Checks	1,295	2,371	16,666
Open Container	0	0	1
D.U.I.	0	0	0
CDV Arrest	0	0	0
Disorderly Conduct	0	0	7
Animal Control Call	0	1	17

Several officers were involved in CPR/AED training in preparation for tourist season. Recertification training has also been completed for the National Crime Information Center (NCIC). Councilwoman Smyer thanked Chief Coffey and the department for continuing to patrol.

Utilities Department

Bob Doub, Utilities Director gave the Utilities Department Report for February 2014.

	February - 13	February - 14	YTD
Pumped MG Water	7.94	7.41	125.24
Treated MG Wastewater	2.85	2.12	34.20
Water Line Repairs	3	7	29
Work Orders	91	100	893

Joe Rafalowski and Patrick Zemp attended Biological Wastewater School and will be taking their "D" level Biological Wastewater Exam.

Public Works Department

Bob Doub gave the report from the Public Works Department for the month of February 2014.

	February - 13	February - 14	YTD
Mowed Acres	21.14	0	332
Cleaned Ditches	13,312ft	6,382ft	50,875ft
Roll Carts Delivered	3	6	59

Chamber of Commerce

Dan Carter, Chamber Director, gave the report for February 2014.

- Lake Living magazine in the upstate featured an article on Edisto Beach in their most recent issue.
- A pasta dinner will be held on Friday, March 14, 2014.
- The Edisto Eats Festival will be Saturday, March 15th from 12:00 – 6:00.
- The 5k begins at 8:30 on Saturday, March 15th and the 1 mile walk and run begins at 9:30, with 175 participants to date.
- On Wednesday, March 19, 2014 the arts and crafts market at Bay Creek Park will open for business.
- The Edisto Art Guild Players will present *The Second Lady* on March 20 -23.
- On March 22, 2014, The Great American Spring Clean Up, managed by Edisto Pride will take place starting at 9:00 at the Community Center.
- The FRESpace Annual Meeting and Luncheon will be March 22, 2014.
- There will be a blood drive on Tuesday, March 25, 2014 from 11:00 – 5:00.

Mr. Carter thanked Council for appointing the liaison to the Chamber.

Cathy Price gave the report from the TIDE Committee. Archie Livingston and Mickey VanMetre are working on a monthly article for the Edisto News called *The Edisto Gardener*. The TIDE Committee plans to make improvements to Beach Access 21 during the year (garbage cans, fencing and general appearance). Beach Access 1 improvements are also a priority. The Committee will work on sand fencing in April. If there are any suggestions for projects for the TIDE Committee, please let them know. Councilwoman Hornsby commended the TIDE Committee on the articles in the newspaper. She asked if the Committee could incorporate readers' questions to the Committee/newspaper. Mrs. Price said they would try to do that and would take suggestions on topics to cover in upcoming articles. Councilwoman Hornsby suggested fruit trees as a topic for an upcoming article. Councilwoman Hornsby suggested that the Committee use some of the local arborists as resources. Councilwoman Hornsby also asked that the Committee to notify the Town of any garbage cans on accesses that were damaged so they can be repaired or replaced. Councilwoman Darby mentioned the survey done by Mr. Joe Mole on the parking at each access and suggested the TIDE Committee ask for a copy of that report.

Public Comment Period

No one signed in to speak.

Adjournment

Councilwoman Darby moved to exit the regular meeting and go into Executive Session. Councilwoman Smyer seconded the motion, which passed unanimously.

Councilwoman Darby moved to exit the Executive Session and go into Regular Session. Councilman Anderson seconded the motion, which passed unanimously.

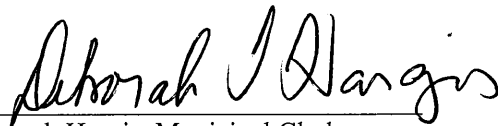
Councilwoman Darby moved to ask the Town Attorney to ask the judge in the Jungle Shores, LLC case to reconsider his previous decision. Councilwoman Hornsby seconded the motion, which passed unanimously.

Councilwoman Darby moved to waive the nepotism clause to allow the Municipal Clerk's daughter, Mary Bryce Hargis, to apply to work for the Beach Patrol. Councilwoman Smyer seconded the motion, which was approved unanimously.

Councilman Anderson moved to adjourn the regular meeting. Councilwoman Darby seconded the motion, which passed unanimously.

The media/public was duly notified of the date, time and location of the meeting on Friday, March 7, 2014.

APPROVED BY TOWN COUNCIL



Deborah Hargis, Municipal Clerk
April 10, 2014