

**TOWN OF EDISTO BEACH
PLANNING COMMISSION**

Tuesday, May 24, 2016
5:00 P.M.
Regularly Scheduled Meeting

THESE MINUTES ARE NOT VERBATIM, BUT DO ACCURATELY REFLECT THE PROCEEDINGS.

Members attending: Chair Barb Habegger, Vice Chair Reddick Bowman Members Wanda McCarley, David Cannon, Stephanie Renner

Members absent: William Hackett and Tom Edens with prior notice.

Staff attending: Building Code Administrator Patrick Brown, Code Enforcement Officer Celese Miller and Permit Technician Margaret Green

Chairperson Barb Habegger called the meeting to order at 5:00 p.m. Quorum declared.

Review of Minutes:

Minutes from January 26th: Reddick Bowman moved to accept the minutes as presented. David Cannon seconded the motion, which was **approved unanimously**.

Old Business

1. Rules of Procedure

Ms. Habegger gave an overview of the proposed revisions to the Rules of Procedure and final revisions as proposed by Planning Commission members. The procedures were reviewed by the Town Attorney. Patrick Brown explained that Celese Miller amended the procedures to change all areas reading "governing body" to "Town Council". Ms. Habegger pointed out one version of the procedures which reflected the proposed changes highlighted in yellow and also a "final" version, both contained in the meeting packets for review. Discussion and comments were called for by Chairwoman Habegger. Member David Cannon voiced concerns regarding the wording and possible confusion by members of the public within Article III Section 2. Procedure. a. Planning Commission members discussed possible clarifications. The discussion concluded with Member Wanda McCarley making a motion to let Article III Section 2. Procedure. a. stand as currently written. Stephanie Renner seconded. The motion **passed unanimously**. Stephanie Renner made a motion to accept all changes to the Rules of Procedure as noted, which was seconded by Wanda McCarley. The motion **passed unanimously**.

Public Comment

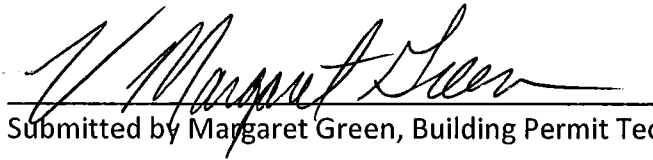
No one was signed in to speak.

Chairwoman Barb Habegger thanked David Cannon for his many years of service on the Planning Commission and to the Town of Edisto Beach.

There being no further business to discuss, Chair Habegger asked for a motion to adjourn. Member Bowman moved the meeting be adjourned, with Mr. Cannon seconding. The vote was **unanimous to adjourn.**

The Freedom of Information Act, § 30-4-80(3) was complied with.

APPROVED BY THE PLANNING COMMISSION

A handwritten signature in black ink, appearing to read "Margaret Green", is written over a horizontal line.

Submitted by Margaret Green, Building Permit Technician

A digital recording of this meeting is on file at Town Hall.
A quorum of Council may be present.
No discussion or action on the part of Council will be taken.